



Emma Velasco, President

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Greetings to one and all!

It was so great to have another in-person gathering last month, where we initiated several new members and shared the fellowship of a great meal and a fun meeting. In November, we'll have our regular membership meeting as well as several activities including a St. Andrew's Day celebration at Portofino's On The River. Special thanks to everyone who works to organize these events, and special thanks to Trustee Chair Jerry Beasley for making his restaurant available for so many of our special nights.

As my tenure winds down and new people step into leadership and committee roles, I'd like to thank everyone for the support and dedication that you've shown over the years. In the past ten years, I've had the pleasure of working with many of you, from Fish Fry to Games to membership meetings. I was raised with a mum and dad who prioritized community service and volunteering – often a sacrifice to the individual, but always adding to the strength of the whole. Together, we are stronger, and together we can gather and explore more ideas for the Society.

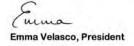
Next year, the Executive Committee will lead a group to take an in-depth review of the Society By-Laws and officer requirements. With so much new technology available, it's time to step back and make sure we are working in a smart way to both ensure the structural and fiscal security of the Society, and also to make sure the internal processes make sense in today's world. For example, there are certain by-law requirements that result in some officers attending 30 meetings in a year – or more!

If you are tapped for one of these groups next year, please consider helping out. These types of ad-hoc projects are a great way to get to know the Society better, and you'll also make new friends! The future of our Society will be shaped in the next year or so, and all voices are welcome.

I'm looking forward to seeing you all at the November meeting!



Yours Aye -



All Executive Positions and 3 Trustees are open to the election. Contact David Martin if you are interested in running for office! <a href="mailto:davemartin@standrewspipeband.com">davemartin@standrewspipeband.com</a> or call 734-516-1923.



Lynette McLeod, Benevolence Chair









## Our Benevolences Page

Every November the Society honors the Veterans of the United States Armed Forces to celebrate and honor America's veterans for their patriotism, love of country and willingness to serve and sacrifice for the common good.

#### **November Charity**

At the November 1 Meeting, we will be collecting new, unwrapped toys for the U.S. Marine Corps Reserves Toys for Tots Program. The Marine Toys for Tots Foundation collects new, unwrapped toys and games for distribution as Christmas gifts to needy children in the community. We are pleased that representatives from the Marines will be attending our meeting.

Please consider donating to Toys for Tots the same type of gift you would give to your own children/relatives/friends, up to age 12. (Note that Toys for Tots does not accept realistic looking weapons or gifts with food.) <a href="https://www.toysfortots.org/">https://www.toysfortots.org/</a>

#### **November Benevolence**

This November, SASD is making a donation of \$1,000 to the Guardian Angels Medical Service Dogs. This organization works to improve independence and quality of life to disabled veterans and others. Dogs are trained to help individuals with Post-Traumatic Stress Disorder, Traumatic Brain Injury symptoms, and seizures. In past years, our members have been fortunate to meet with veterans who have received trained service dogs and we have heard how service dogs have changed their lives.

https://www.medicalservicedogs.org/

#### November 50/50 Donations

**Veterans Support Center - Vietnam Veterans of America Chapter #154** in Clinton Township provides nourishment, clothing, blankets, toiletries and pantry items to local veterans and their families. <a href="https://www.vva154.com/">https://www.vva154.com/</a>

Monetary donations to these charities also may be made:

#### **How to Make Financial Donations**

Check: You can mail a check, payable to the St. Andrew's Society of Detroit, with the name Toys for Tots or Vietnam Vets in the Memo Line to: Kilgour Scottish Centre, 2363 Rochester Rd., Troy, MI 48083.

**PayPal**: Click on the "Click Here" Button on the left, or (1) Select the Donate Link on the St. Andrew's Society website. (2) Click the "PayPal Donate Now" button. (3) Scroll down to the box that says "(Optional) Use this Donation for" (4) Drop down to select Charity of your choice.

#### **Matching Contributions**

St. Andrew's Society of Detroit Member donations are matched (up to the \$100 per member per year, to however many charities you contribute throughout the year) from the SASD Middlemas Matching fund.

## St. Andrew's Society of Detroit NOV 2021 – JAN 2022 Calendar

	98-98-98-98-98-98-98-98-98-98-98-98-98-9	N	November	2021		Ä	
Date	Event	Food	CI	harity	50/50	Benevolence	
11/1	Membership Meeting & Nomination of Officers/Trustees (In person & Zoom)	Bring Snacks to share	Marine's Tots	Toys for	Vietnam Vets #154 Macomb	Guardian Angels Medical Service Dogs	
11/6	New Members 2020 & 2021 Breakfast 9:00 am Kilgour Scottish Centre						
11/8	Low Library Book Club will be meeting, 5:30 pm (EST) (Zoom)						
11/10	Executive Committee Meeting 6:30pm (Zoom)						
11/11	Open Library Hours 10	:30- 3:30 pm					
11/16	House Committee Mtg	. 5:00 pm (Zo	oom), Tru	stees Meeting	6:30 pm (Zoom	)	
11/19	Trivia Night at the Kil	gour! Doors	open at 6	6:00 pm, Trivi	a starts at 7:00	pm	
11/20	Open Library Hours 10	:30- 3:30 pm	(Zoom)				
11/25	Open Library Hours 10	:30- 3:30 pm					
11/21	Kirking of the Tartans! Sc	ottish Sunday I	n-Person W	lorship 10:30a	m – 11:30am <mark>N</mark> e	w!	
11/27	Decorate the Kilgour	for the Holid	lays! 9 an	1			
	December 2021  No Trustees meeting, No House Committee meeting						
Date	Event	usiees meeiir Food		Charity	50/50	Benevolence	
12/4							
12/6	Membership	Stew with a P	otluck of	Macomb	Scottish Book	Middlemas Fund	
	Meeting & Election of Officers/Trustees (In person & Zoom)	breads & des	serts	Emergency Shelter Teams	Trust		
12/9	Meeting & Election of Officers/Trustees			Shelter	Trust		
12/9 12/15	Meeting & Election of Officers/Trustees (In person & Zoom)	0:30- 3:30 pm		Shelter Teams	Trust		
- 200	Meeting & Election of Officers/Trustees (In person & Zoom) Open Library Hours 10	0:30- 3:30 pm Meeting 6:30	pm <mark>(Zoo</mark> n	Shelter Teams	Trust		
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December 6th @ 7:00 pm In Person & on Zoom

# 2022 OFFICER & TRUSTEE ELECTION

All Executive Officers &
3 Trustees
will be elected at our December
Zoom Meeting.

For more information, contact Dave Martin davemartin@standrewspipeband.com

#### **Candidates for Election to Executive Offices**

# Candidate for 1st Vice President Paula Lupi

My name is Paula Lupi and I am running for the 1st Vice President position.

I am with the Clan MacLean of Duart through my maternal grandpa, Donald McLean. I signed my name into the St. Andrew's Society of Detroit membership book on March 4, 2013, but started attending the Member's meetings and Game's meetings in January 2013. I jumped feet first into the Highland Games that summer as the Co-Chair for the Wee Bairns area and in 2014 I took over as Chairman for the Wee Bairns area and have done it ever since.

In 2014, I took over the duties as The Highland Fling newsletter editor, and in 2015 the Communications Committee was formed, which Shelby Rohr and I built from the ground up. In 2017, I handed the Communications Committee responsibilities over to Shelby Rohr and took a break for a couple years.

# Candidate for 2nd Vice President Kim Martin

In March, I passed my 10-year anniversary as a member of the SASD. In this time, I have previously served as the Society's Second Vice President and I have volunteered at the Fish Fry's and Annual Highland Games.

Professionally, I have nearly 40 years of accounting experience in various industries. In 2017, my husband and I purchased a small machine shop where I currently spend most of my working hours. I am responsible for the accounting and financial reporting activities of this company.

I am also a 20-year member of the Daughters of the American Revolution where I have served as Treasurer for the Ezra Parker Chapter for the last five years. This year, I was also appointed as the State Auditor for the Michigan DAR.

I promise to attend all Executive Committee meetings faithfully and to support the activities of the Society. I am prepared to assist the President and First Vice President as needed.

As Chair of the Auditing Committee, I hope to engage both new and old members to serve on the committee. I feel it is a good introduction for a new member to learn more about how the Society operates. And yet the inclusion of long-time members will provide insight from their experience with the organization.

Most of all, I look forward to meeting more of you - fellow Scots!

# **Candidate for Communications Director Shelby Rohr**

Hello, my name is Shelby Rohr, and I am asking to be re-elected to the office of Communications Director. Since joining the Detroit Scots in October 2013, I have been an active member of the Communications Team. I have also volunteered at the Highland Games every year as well as the Fish Fry.

As Communications Director, my team and I support our three websites, host Zoom meetings, maintain our Social Media, take photos at meetings, publish the Highland Fling Newsletter, and a plethora of other activities. Sounds like something you would be interested in? Join Us!

# Candidate for Membership Secretary Rosemary Newton

To continue to maintain the duties of SASD Membership Secretary as required by the Bylaws of the Association. I have given five years service to the position during which I have provided a stable environment for current and newly incoming members of St Andrew's as related to membership requirements. Enabling many new members through the application process to successful Initiation while ensuring all annual dues payments are effectively processed. Provide ongoing maintenance of the membership file.

#### **Candidates for Election to Board of Trustees**

#### Candidate for Trustee Lynette McLeod

I am running for a Trustee position for a 2022-2024 term. Currently, I am fulfilling a term for which I was appointed by former Chairman John Cherry.

In my capacity as Trustee, I am chair of the Benevolence Committee, with responsibility for collecting and distributing charitable and educational donations and overseeing the organizations to which the Society contributes, which I would like to continue doing if elected.

I became a member of the Society in 2013. Since then, I have enjoyed the piping, honor guard, highland dancing, bard talks, potlucks, dinners, social hours, SASD dinners out, learning about our charitable organizations, and sharing stories about clans, heritage, and families from Members.

I've met many people through volunteer activities, such as:

- At the Highland Games: Patron tent, the Treasury house, Welcome tent, the Society tent
- Fish Fry, Happy Hours
- Helped plan, organize, and support the Scottish North American Community Conferences held at Kilgour, and assisted with a Society audit.

I am a graduate of Alma College and Wayne State University Law School and have recently retired from law practice. I have 3 McLeod daughters - in Atlanta, Denver, and Grand Rapids, and am married to fellow Member Dave Tait. I am proud of all that the Society does and provides, and of my large, loving McLeod Clan family.

Lynette McLeod

# Candidate for Trustee Elliot MacFarlane

Member of SASD for about 25 years. Active in SASD events and activities like Burns Night, Highland Games, Whisky Dinners, Raffle Ticket sales, fundraising, and representing the Society in our interactions with other Scottish organizations in North America and Scotland. Currently Bard of the Society. Running for an open position on the Board of Trustees. As the drive from my house to Kilgour can be interesting in winter I have hesitated to run for the Board in the past as I did no think it would be fair to the Society if I missed Trustee meetings. However, with the advent of Zoom meetings, I believed it was my responsibility to serve the Society in new ways.

I want to see our building used as much as possible by the members, and I want to work with others in exploring new ways to do that. We are blessed with a wonderful facility and the funding to maintain it for years to come. We need to review how this great facility is used. Making the building more accessible to current members in ways they have a real interest in, and developing the use plan to consider things that would help us draw new members is important to our future.

I would consider it an honor to serve the St. Andrew's Society of Detroit as a member of the Board of Trustees and hope you will consider me for the position.

Elliot



## **How It All Began**

"For the relief of the indigent and unfortunate of our Countrymen, and for the promotion of harmony and good feeling amongst ourselves, we the undersigned Scotchmen and Descendants of Scotchmen, with Benevolence for our motto, do unite ourselves into a Society and agree to abide by the following Constitution of the St. Andrew's Society of Detroit."

With this preamble, written by Hugh Moffat, who would become President of the Society in 1856-57, the St. Andrew's Society of Detroit was formed by 35 men on November 30, 1849, at a meeting called by William Barclay, proprietor of Barclay & Carey, a produce merchant located at the foot of Randolph Street. [Mr. Barclay was born on May 24, 1808, in Ayrshire, Scotland, and resided at the time of the founding on the northeast corner of John R and Farrar streets.] A committee was assigned to write a Constitution and Bylaws, and at a second meeting held on December 16, 1849, in the Merchants Exchange Hotel, 18 members signed those documents, including Mr. Moffat, Mr. Barclay and James L. Lyell, who was elected the first President of the Society.

Similar societies already had been founded in Philadelphia, Boston and New York, led by the great number of Scots who emigrated to the mid-Atlantic states. But in the 1800s, faced with oppression, religious intolerance and prospects of a better economy in the U.S., Scots continued to emigrate but now were moving into the Midwest. Detroit, founded in 1701, was an established city with growing industrial roots, even before the automotive industry took it over in the early 1900s. The appeal of reasonably civilized prosperity began a large and strong Scottish community that continues to grow and flourish to this day.

Excerpt from History of the St. Andrew's Society of Detroit: 1849 to 2000, By Fred Dunbar Wessells



# WE'RE LOOKING FOR A FEW GOOD MEN IN KILTS!

We need four "Good Men In Kilts" to help the Ladies of Greenmead Historical Farm serve tea at their Annual Highland Tea at 3:00 PM on Saturday, November 6, 2021, at the Blue House at the Farm in Livonia! We support our piper and dancers who entertain the 80 ladies who come out to raise funds for Greenmead's activities. Contact Ron Cunningham at (248) 547-6370 if you can come out for a couple of hours for a good cause!

Yours Aye,

Ron Cunningham rkcham3a@aol.com















For More Information and to purchase tickets, click on this link: <a href="https://scottishleadershipconference.com/">https://scottishleadershipconference.com/</a>



## BYk '8Yhfc]h'GVtchg'K Y`Vtca Y'7cfbYf

We would like to welcome our newest members, sworn in at the October 2021 membership meeting.



- AJ Berres (on Zoom)
- Katie Crabb
- Jill Ann England
- Sherie Heinbuck
- Heather McFarland
- Beth Sohn
- Emily Wigodski

Also pictured is Stuart Kennedy



## 2021 Dates

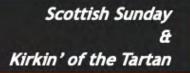
September 24 October 22 November 19

Doors open at 6:00 pm Trivia Rounds 7 pm - 9 pm Free to Play Prizes

www.detroitscots.com

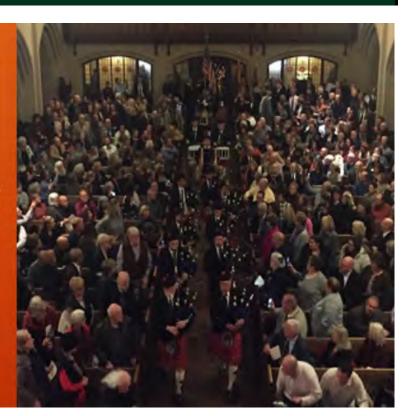
Kilgour Scottish Centre 2363 Rochester Road Troy, MI 48083 248.526.1849





Sunday, November 21st at 10:30 am

Jefferson Avenue Presbyterian Church 8625 E Jefferson Ave, Detroit, MI 48214



Scottish Sunday and the Kirkin' of the Tartan will take place at historic Jefferson Avenue Presbyterian Church on Sunday, November 21st at 10:30 am.

This magnificent service is truly a St. Andrew's tradition with our members participating in the service and presenting their tartans. St. Andrew's Pipe Band and St. Andrew's Royal Scottish Honor Guard will also participate.

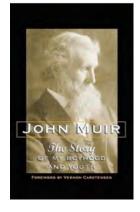
St. Andrew's members are invited to present their tartans during the service. Presenters must have a swatch of material in their tartan and will, preferably, be in highland dress.

If you would like to be a presenter, please call Randall Cain (313-884-8881). Presenters must also check in at the church by 9:45 am in Dodge Hall. For further information on the service, call Jefferson Avenue Presbyterian Church at (313) 822-3456.

The church is located 8625 E. Jefferson (at Burns) in Detroit. The service is extremely popular so plan on arriving around 9:30 am.

Protocols will be observed for safe interaction of the congregation and participants.

Come join us for what truly is the start of the holiday season.



The Low Library Book Club will be meeting, via Zoom, on November 8 at 5:30 pm (EST). We will be discussing:

**The Story of My Boyhood and Youth** by John Muir. In it, he describes his childhood in Scotland, the family's move to America, and Muir's brief time at the University of Wisconsin before he decides to devote his life to nature and the preservation of wilderness.

All are welcome to join in. Just send a request to me at <u>library@detroitscots.com</u> to get the zoom link.



## **Annual Highland Games News**

Yes, we are still paying bills and getting some small checks in the mail. So, we still cannot give you a totally accurate account of the 172nd Annual Highland Games. All we can say is please continue to stay tuned as we will have some definite figures for you soon.

The wrap up meeting last month of the Games Committee & Chairpersons went well. The chairs present provided positive feedback from our August 6<sup>th</sup> and 7<sup>th</sup> event. Many suggestions for next year were discussed and noted. We realize there were a few "glitches" on Games Day and those will be rectified in the future. A few present shared some negative comments from those in attendance at our Games. Many of these comments were from members. All will be taken into consideration. And, please remember that you, as a member of the St. Andrew's Society of Detroit have every right to criticize, suggest, recommend, advise, and/or propose anything about the Highland Games. We only ask that you do it in a courteous manner. Remember, we are all volunteers. We, your chairs, are truly doing the best we can. There are over 20 sub chairs and they, too, are doing their collective best. The past eighteen months have been difficult for so many for so many reasons. We pulled off the 2021 Games and are proud of the jobs we did. Personal attacks on any of us do not help anything.

It's time to move on to planning for the 173rd Highland Games on August 5<sup>th</sup> & 6<sup>th</sup>, 2022. Let's all promise ourselves right now to put our best foot forward and show the community what a great organization we are and how Scots can put on the best and finest event of the Summer. Decide now what you can do to help make this so.

We had great Games in 2021 – but we know that the 2022 Games will be even better with you all behind us!!

Cathy, Glenn, and Jerry

## In Our Thoughts & Prayers

- Member and daughter, Elizabeth Herrington, informed us that her mother, Joan Herrington, passed away on October 6th. Joan was an honorary member of the SASD with her husband, Jerry Herrington, who was a member.
  - Information about her Memorial Service can be found: https://www.santeiufuneralhome.com/obituary/joan-herrington
- Just wanted to inform The Society of the loss of my Jamaican cousin, America's very own General Colin Powell, former Secretary of State. Thanks, Xavier Allen
- Member Bob Hurlbert and his wife Sharon have informed us that their daughter Janet passed away unexpectedly last week. A memorial mass will be held Saturday, October 30, 2021, 11:00 am at St. Daniel's Church at 7010 Valley Park Drive, Clarkston, MI with visitation directly at the church at 10:30 am. Janet was a teacher and a gifted artist. In lieu of flowers, contributions can be made to National Alliance on Mental Health namimetro.org or Angelsplace.com



November 2021 The Highland Fling Page 12 of 27



## Off the Shelf... News about the Charles S. Low Memorial Library



The Library Committee has looked at how to share what our responsibilities are to the membership and to the Society over the last several years. To make this easier to see and understand, we have once again looked to Julie Zvoch who is a past member and has worked extensively with the Society, the Highland Games, and the Low Library.

As you can see the Society and the Low Library are at the center, with equal slices depicting all the areas of the library, sorted in alphabetical order for ease in viewing.

The History of the society is made up of the artifacts just like in a museum, and the archives which contain documents, ledgers, cards, all paper items dating back to 1849. The history section is the written history of members and the society again, dating back to 1849.

It is our hope, that one day the Society will have a book available for the members, the community, and libraries both local and out of state.

There are 5 collections that exist within the library, audio, and video that include CD's, DVD's, tape, and records for checking out for home use. The Clan Collection which highlights those clans that have wanted to partner with the library along with books, newsletters, and artifacts all related to Clans. Genealogy collection is our ever growing collection of books for helping the beginner and the advance researcher of their families history. In addition to our Society's Genealogist, the library has several committee members who have extensive knowledge of genealogy research, who have and are available to assist those wanting to know more about their Scottish families. The Special Collections are those books published prior to 1900 and are available only in the library and with the assistance of the staff. The oldest book in the library is a book of Robert Burns poems published in 1802. The Special Collection has over 75 books with almost 60 published prior to 1850. The staff is still recording books into the special collection while identifying those books that are in need of restoration.

The Book club was started by the library and meets 5 times per year to discuss books written by Scots or about Scotland. There has been 10 events that the Library Committee has organized both for the membership and the community that were educational and entertaining.

Last, we have the books totaling just over 2,000 that include everything from Architecture to Wales. We also have Scottish magazines for your in house enjoyment.

This is but just some of what is currently available in the Library, who knows what tomorrow will bring.

#### **Library Hours:**

The 3rd Saturday of every month from 11:30am to 3:30pm

The 2nd and 4th Thursday's every month 10:30am to 3:30pm

Also, by appointment Email: library@detroitscots.com Web Page: https://detroitscots.com/library/

#### **Library Staff:**

Julie Bartoy, Ann Brown, Maryann Clark, Marge Cowan, Sharon Cross, Nan Fromm, Mary Grahme Hunter, Stuart Kennedy, Maureen Lipovsky, Teri Mago, Cathy McCullough Les, Nancy Waters, Dennis Clements (Chair)

Honorary Member: Dick Fromm Contributors: Linda Davenport & Irene Hall

# **Our October Membership Meeting Photos**































# Trivia Night at the Kilgour!

A big thank you to our guest host, Pam Thomson!

We have one more Night scheduled on Friday, November 19th, won't you join in the FUN!!!















#### **OFFICERS & TRUSTEES FOR 2021**

#### **Executive Committee**

Office	Name	Email address
President	Emma Velasco	president@detroitscots.com
First Vice President	Doug Reith	firstvp@detroitscots.com
Second Vice President	Kim Martin	secondvp@detroitscots.com
Recording Secretary	Kelly Hemmerling	Societysecretary@detroitscots.com
Membership Secretary	Rosemary Newton	membership@detroitscots.com
Acting Treasurer	John McCulloch	societytreasurer@detroitscots.com
Acting Cultural Activities Director	Patty McKinnon	Socialchair@detroitscots.com
Communications Director	Shelby Rohr	flingeditor@detroitscots.com
Society Piper	David Martin	davemartin@standrewspipepband.com
Highland Games Chair	Cathy Hasse	highlandgameschair@detroitscots.com
Society Bard	Elliot MacFarlane	societybard@detroitscots.com
Chaplain	Fr. Scott Hunter	chaplain@detroitscots.com

#### **Board of Trustees**

Term of Office
2019 - 2021
2020-2022
2020–2022
2019 - 2021
2019 - 2021
2020 - 2022
2021-2023
2021-2023
2021-2023

#### **Get your company in the Fling!**

For \$20 you can place an ad in the Fling.

See last page in this Fling or

Email the Fling Editor at

flingeditor@detroitscots.com

for an advertisement form!



#### Do You Shop Amazon?

# amazonsmile

Help support the SASD. It is free!

Just use the following link to log into Amazon:

#### **Amazon Smile**

0.5% of the value of your purchase(s) goes toward the SASD!

Cumulative Donations to date: \$462.70 Latest

Donation: \$37.27

74 Total Customers are supporting our Charity



Located at the Kilgour Scottish Centre

2363 Rochester Road Troy, MI 48083 Phone: 248.526.1849 kilgour@detroitscots.com Founded in the year 1849, St. Andrew's Society of Detroit is a 501(c)(3) non-profit organization and is the oldest benevolent organization in the State of Michigan. Our mission is to provide assistance to fellow Scots and to encourage the love of Scotland through its history, customs, music, literature, and national games.

**The Highland Fling** is produced by Shelby Brown Rohr, Communications Director flingeditor@detroitscots.com

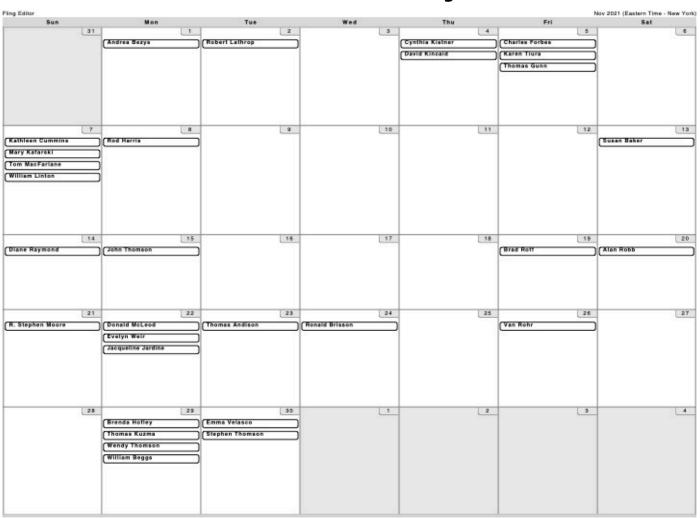
We're on the Web!

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## **November Birthdays**





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To the Officers and Members of the St. Andrew's Society of Detroit: Being of Scottish birth or lineage, I wish to become a member of your Society. I promise to be faithful and loyal to the Society, to conform to its Constitution and By-Laws and do all in my power to further its aims and objectives.

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# St. Andrew's Society of Detroit, Inc.

Kilgour Scottish Centre • 2363 Rochester Road • Troy, MI 48083 • (248) 526-1849 • www.detroitscots.com • www.highlandgames.com • www.thekilgour.com

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Information about the business (attach description or business card):
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\$20 Payment (business card ad) □ Check □ Cash □ Credit Card
\$30 Payment (1/4 page ad) □ Check □ Cash □ Credit Card
\$50 Payment (half page ad - only one per month): □ Check □ Cash □ Credit Card
Make Check out to the St. Andrew's Society of Detroit
Mail completed form and check to: St. Andrew's Society of Detroit, Attn Fling Editor, 2363 Rochester Road, Troy, MI 48083
FOR EDITOR USE ONLY
Month: □ January □ February □ March □ April □ May □ June □ September □ October
□ November □ December PAID \$

Our elections will take place at the December meeting. Please remember that the election of officers is a vital opportunity for each of us as members to take part in this Society that has existed since 1849! Without the members' active participation in the Society, we will cease to exist. Please consider running for an office or becoming a Trustee. Volunteer to join a committee. Recruit new members, get your family members to join. There are just so many opportunities to contribute to the success of the St. Andrew's Society of Detroit!

#### SASD Election Positions - Executive Committee & Board of Trustees

as written in the St. Andrew's Society of Detroit Bylaws (Dec. 2018)

#### **President**

The President is an elected position, and the term of office is one year. To be eligible to serve as President, a member must have been in good standing throughout each of the immediately preceding 36 months and be of Scottish descent. In addition, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

#### **Duties of the President:**

- 1. Implement the policies and programs of the Society as established by the Bylaws, Constitution, and membership.
- 2. Ensure that no activity of the Society conflicts with or jeopardizes its accreditation as a non-profit, charitable, and educational association.
- 3. Preside at all general membership meetings of the Society, conducting the
- 4. business of the Society in an orderly and efficient manner and maintaining order and decorum.
- 5. Serve as a member of all committees or appoint a representative of the President to serve and report to the President from the Committee.

#### **First Vice-President**

The First Vice-President is an elected position, and the term of office is one year. To be eligible to serve as First Vice-President, a member must be of Scottish descent, must be in good standing at the time of nomination, and must have attended at least six of the previous ten monthly general membership meetings. **Duties of the First Vice-President:** 

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- 1. In the absence or disability of the President perform the duties and exercise the powers of the President.
- 2. Serve as President following the resignation, recall, or other vacation of the office by the President until the next regularly scheduled election.
- 3. Assist the President in the conduct of all meetings and in the maintenance of good order and discipline.
- 4. Chair the Membership Committee.
- 5. Read the objectives of the Society at a minimum of two general membership meetings each year.
- 6. Perform such other duties as may be assigned by the President.

#### **Objectives of the Membership Committee:**

The Membership Committee, chaired by the First Vice-President, shall endeavor to recruit new members, retain present members, and restore to active membership those who have allowed their membership to lapse. This committee shall also:

- Receive, investigate, and recommend to the general membership action on each application for regular membership. In making its determination, the committee shall ascertain Scottish eligibility and the motivation for application and the degree to which the applicant is willing and/or able to support the Society's objectives and participate in its activities before making a recommendation to the Society.
- 2) Organize and conduct at a time prior to initiation for each class of new members an orientation on the Society's organization and purposes, etc. Further, the committee shall appoint a sponsor from among the general membership for each new candidate, who shall be responsible for ensuring that the candidate has transportation to the Hall for initiation, introducing him/her to other members, and providing a general orientation and acclimation to the Society. The committee shall plan and conduct the initiation of new members, present to each new member at the time of initiation a membership pin, a name tag, a membership directory, an annual calendar, and such other items as may be deemed appropriate.

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#### **Second Vice-President**

The Second Vice-President is an elected position, and the term of office is one year. To be eligible to serve as Second Vice-President, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

#### **Duties of the Second Vice-President:**

- 1. Assist the President and First Vice-President in the conduct of all meetings and in the maintenance of good order and discipline.
- 2. Preside, in the absence of the President and First Vice-President, over all meetings.
- 3. Chair the Auditing Committee and utilize the Society's Financial Audit Program.
- 4. Perform such other duties as may be assigned by the President.
- 5. Manage the Flower Fund of the Society or assign a member to do so.

#### **Objectives of the Auditing Committee:**

The Auditing Committee, chaired by the Second Vice-President, shall be responsible for annual year-end audit of all financial operations of the Society. Members of the committee shall be the Second Vice-President, a member of the Board of Trustees, and one other member of the Society appointed by the President. Committee members shall not include anyone who manages the financial records or is a signer on any Society bank or investment accounts. The annual audit shall be completed no later than April 30th and reported at the May general membership meeting each year with a written copy of the report provided to the Secretary for retention with the minutes of that month's meeting.

#### **Secretary**

The Secretary is an elected position, and the term of office is one year. To be eligible to serve as Secretary, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

#### **Duties of the Secretary:**

- 1. Prepare and maintain a sign-in record of those attending each Society meeting, including the Trustees, elected, and appointed officers.
- 2. Prepare and maintain an accurate record of each general membership meeting of the Society, recording all motions and the votes of the membership thereon.
- 3. Retain as a part of the record copy of those minutes all documents and other attachments that are pertinent.
- 4. Receive all correspondence concerning the Society, forwarding it to the appropriate Society officer or committee.
- 5. Prepare and cause to be distributed notices of all meetings of the Society.
- 6. Conduct such secret ballots as may be required.
- 7. Have custody of the Seal of the Society, using it on certificates of membership of the Society and such other correspondence and documents as deemed appropriate.
- 8. Serve on the Membership Committee.
- 9. Perform such other duties as may be assigned by the President.

The SASD Election Supplement Page 4

#### **Membership Secretary**

The Membership Secretary is an elected position, and the term of office is one year. To be eligible to serve as Membership Secretary, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

#### **Duties of the Membership Secretary:**

- 1. Prepare and distribute to all members requests for payment of annual dues and such other special assessments as may be approved.
- 2. Maintain the membership records of the Society, ensuring that application fees and dues are promptly collected and properly credited.
- 3. Record and subsequently transmit in a timely and efficient manner to the Treasurer all monies received.
- 4. Notify any member when in arrears in dues.
- 5. Receive and act upon all requests for recognition as a life member or designation as a non-resident member.
- 6. Serve on the Membership Committee.
- 7. Prepare and maintain a mailing list and provide a copy of it to members and committees as required. This mailing list shall not be distributed outside the Society unless approved by the Executive Committee.
- 8. Supervise the preparation and maintenance of an annual directory of all members of the Society, providing a copy to all members, and distributing updates as appropriate at general membership meetings. This directory shall not be distributed outside the Society unless approved by the Executive Committee.
- 9. Perform such other duties as may be assigned by the President

#### **Piper**

The Piper is an elected position, and the term of office is one year. To be eligible to serve as Piper, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

#### **Duties of the Piper:**

- 1. Be responsible for meeting or making arrangements for the ceremonial piping requirements of the Society.
- 2. Pipe at all meetings and at other affairs of the Society as may be requested.
- 3. Serve on the Scottish Arts Committee.
- 4. Be the liaison between the Society and the St. Andrew's Pipe Band.
- 5. Perform such other duties as may be assigned by the President.

#### **Treasurer**

The Treasurer is an elected position, and the term of office is one year. To be eligible to serve as Treasurer, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

#### **Duties of the Treasurer:**

- 1. Have custody of all funds and investments of the Society and shall keep full and accurate accounts of receipts and disbursements in a manner approved by the Auditing Committee.
- 2. Receive and deposit all funds in a timely manner in such depositories as are duly authorized.
- 3. Retain on hand in the operating accounts of the Society sufficient funds to meet the operating expenses of the Society.
- 4. Pay all bills in a timely manner. Checks of \$1000.00 or more must be co-signed by the President, Chairperson or Vice Chairperson of the Board of Trustees, as appropriate.
- 5. Provide a written report of all financial transactions of the Society at each general membership, Executive Committee, and Board of Trustees meetings, providing a copy of this report to the Secretaries of the Executive Committee and Board of Trustees for retention with each month's minutes.
- 6. Secure, maintain, and provide for use as necessary the tax identification number of the Society, ensuring that all uses of this identification number are legitimate and proper.
- 7. Chair the Finance Committee.
- 8. Perform such other duties as may be assigned by the President.

#### **Objectives of the Finance Committee:**

The Finance Committee, chaired by the Society Treasurer and comprised of a member of the Board of Trustees selected by the Board of Trustees' Chairperson, a member of the Executive Committee selected by the President, and the Annual Games Committee Chairperson. This committee shall meet in October to prepare a consolidated budget that reflects the goals and policies of the Society. The committee shall submit its consolidated budget for approval at a November joint meeting of the Board of Trustees and Executive Committee. The consolidated budget shall be submitted for adoption by the membership at the December general membership meeting. The committee shall meet quarterly to monitor income, expenditures, and program activities against budget.

#### **Communications Director**

The Communications Director is an elected office, and the term of office is one year. To be eligible to serve as Communications Director, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

#### **Duties of the Communications Director:**

- 1. Be Editor of the Society newsletter and be responsible for preparation and distribution of the Society newsletter.
- Be in charge of all media placement, including print, banners, flyers, and/or promotional pieces as deemed necessary by the Executive Committee and the Trustees regarding all Kilgour Centre media.
- 3. Prepare and distribute e-blasts to members when directed by the Executive Committee and the Trustees.

#### **Objectives of the Communication Committee:**

The Communications Committee shall be responsible for publishing a newsletter reporting on the events of the Society.

#### **Cultural Activities Director**

The Cultural Activities Director is an elected position, and the term of office is one year. To be eligible to serve as Cultural Activities Director, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

#### **Duties of the Cultural Activities Director:**

- 1. Be responsible for the selection of the facilities, the programs, the arrangements, and the refreshments as are deemed appropriate for initiations, installations, the Robert Burns Dinner, the St. Andrew's Dinner, and other meetings of the Society.
- 2. Serve as Chairperson of the Cultural Activities Committee.

#### **Objectives of the Cultural Activities Committee:**

The Cultural Activities Committee, chaired by the Cultural Activities Director, shall be responsible for the planning and arranging of all aspects of the educational and cultural programs of the Society, including without limitation the installation of elected and appointed officers, The Robert Burns and St. Andrew's Event, and others as designated by the President.

#### **Trustees**

The Board of Trustees shall be the corporate officers of the Society and shall consist of nine members, three elected each year for a three-year term each. The Board shall, by the December general membership meeting each year, elect from among its members a Chairperson, a Vice-Chairperson, and a Secretary. The Chairperson and Vice-Chairperson shall be of Scottish descent.

To be eligible to serve as a Trustee, a member must have been in good standing throughout each of the immediately preceding 36 months.

The Society shall provide each Trustee with an appropriate badge of office, which shall remain the property of the Society.

#### **Duties of the Trustees:**

- 1. Hold title to the name, property, and resources of the Society and shall manage its corporate activities. The Board shall also ensure that the Society is appropriately incorporated with the State of Michigan and recognized by federal officials as a non-profit, charitable, and educational association, and maintain all appropriate documentation thereof.
- 2. Participate in the development and approval of the Society's budget in accordance with Article V of these Bylaws.
- 3. Represent the Society in all legal proceedings.
- 4. Develop a general description for each position of employment, establish lines of supervision and authority, and determine the appropriate compensation (salary and benefits) to be provided to each employee.
- 5. Approve the employment of individuals by the Society on either a full- or part-time basis. Members of the Society are eligible for employment and, when equally qualified with other applicants, shall be given preference for such employment.
- 6. Approve all grants and other aid provided by the Society. Temporary assistance, as distinguished from benevolence, may also be extended to members of the Society.
- 7. Develop a means by which gifts and bequests can be received and endowment funds established through which these funds can be invested and maintained for the good of the Society and from the interest on which the charitable and educational purposes of the Society can be drawn.