



Emma Velasco, President

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Dear Fellow Society Members,

I recently watched a video message from Gus Noble, our friend and president of the Chicago Scots and Caledonia Senior Living and Memory Care. Gus' message was sincere and celebratory, in that they have managed the facility down to zero cases of Covid-19 after six months of lockdown. I was especially touched by his words "We rise to the challenge". Good words and good actions, Gus! We pray for your continued strength, perseverance and steadfast leadership.

The St. Andrew's Society of Detroit has also risen to the challenge. Our September meeting was conducted in a ground-breaking Zoom format, complete with the live pomp and circumstance of pipes, prayers, flags and virtual voting. Approximately 50-ish people attended the live meeting, and it was great to see everyone. The meeting is rebroadcast on our Detroit Scots website if you'd like to watch it, just click this link.

Our October meeting will be conducted via Zoom also, and one of the agenda items is the initiation of new members. Please join if you can. Watch for an e-blast that will contain the link to the meeting.

We also have socially distant and mask-safe activities in the planning stages, including a virtual pub night, an apple cider and donut social (outside, of course) and a couple of drop-off charity collections before year's end. The Library has reopened with specific hours and health-conscious protocol, and they have a great selection of materials to keep you busy while you're at home. The details for all these activities are in this month's Fling.

Finally, please consider the exciting possibility of serving as an officer, trustee or committee member in 2021! The St. Andrew's Society of Detroit plays an important role in the community, and it takes effort, cooperation and new ideas to keep us rolling. The 'job descriptions' are all listed in this month's Fling. Contact David Martin if you are interested or want more information.

The Communications Committee, Officers, Trustees and many committee members are working together to ensure that we reach all our members as this environment drags on – the main message is "We are thinking of you ALL". Please reach out if you are in need. We are here for you, and we rise to the challenge alongside you.



Emma Velasco, President





Lynette McLeod, Benevolence Chair

## Our Benevolences Page

The St. Andrew's Society of Detroit continues to support our charities and benevolences, even though membership meetings at Kilgour Centre have been canceled.

#### Monthly Benevolence Donations from SASD

**For September,** SASD is making a \$1,000 Benevolent donation to the **Penrickton Center for Blind Children**. From a thank you letter from Penrickton for last year's 50//50 contribution to them:

...we feel that a child's right to learn is the most precious right of all. Because of this commitment, no fees are ever charged for the services we provide to blind, multi-disabled children...we are proud of the fact that children with these severe handicaps can find at Penrickton Center the unique environment they need to reach their full potential.

**For October,** SASD is making a \$1,000 Benevolent donation to the **Salvation Army Bed & Bread Club**. From a thank you letter from them:

Homelessness and hunger are problems many Detroit residents must deal with day in and day out. That's why the Eastern Michigan Division of The Salvation Army is proud to run the Bed & Bread Club. We're dedicated to feeding the hungry residents of Detroit who are unable to make it to a soup kitchen and providing overnight shelter for those residents who have no place to sleep.

#### **Monthly Charity Donations from You**

We may not be able to gather together to bring our contributions and offerings, but a contribution of money for a charity is helpful and welcome.

The October Charity is selected to continue our connection to our Scottish heritage, history, and culture. Members are asked to contribute to The National Trust for Scotland - Gardens. Information from its website is at <a href="https://www.nts.org.uk/what-we-do/gardens">https://www.nts.org.uk/what-we-do/gardens</a>:

- We care for and manage **38 gardens and designed landscapes**, covering 1,586 hectares of land.
- Trust gardens represent almost **every style of Scottish garden** throughout history, from the late medieval kitchen garden re-created at Culross Palace, to the Georgian expanses and layers of extravagance at Culzean Castle, and even a modern plantsman's garden at Greenbank in Glasgow.
- We care for **30 gardens that are walled or contained** in some way. Each has something unique about it, whether it's the produce that grows in it or its period theme.
- We employ over 70 full-time professional gardeners. The Trust's gardening staff are respected and renowned around the world they spend a lot of time tending to landscapes and plants, but they also pass on their skills and experience to future generations of gardeners (and others) through **our training and education schemes**.
- Every year we are helped by **hundreds of volunteer gardeners**, who give up their time to weed beds, paint benches, raise funds and handle plant collection records.

#### **How to Contribute -**

You can mail a check, payable to the St. Andrew's Society of Detroit, with the name of the charity in the Memo Line: Kilgour Centre, 2363 Rochester Rd., Troy, MI 48083

<u>And NEW, PAYPAL -</u> you can now make monetary donations using PayPal on our Donation Page of the DetroitScots.com website. On the screen, you can designate via a drop-down box the donation is to be a contribution to our Monthly Charity. These funds will be sent to our charity at the end of the month.

www.detroitscots.com/donate

## Our Benevolences Page

### (continued from page 2)

**Remember**, your donation will be matched 100% by the SASD Middlemas Matching Fund. October Charity donations may be made through October 31, 2020.

#### Flower Fund

Due to the inability of members to contribute to 50/50 ticket sales, the St. Andrew's Society is donating \$200 to the Flower Fund.

cùm sàbhailte - Keep Safe, Lynette



## St. Andrew's Society of Detroit 2020 Calendar

		October 2020				
Date	Event	Charity	Benevolence			
10/5	Membership Meeting & New Member Initiation (ZOOM)	The National Trust for Scotland – Gardens	Salvation Army Bed & Bread Club			
10/8	Open Library Hours 10:3	80- 3:30 pm				
10/10	Dinner Cruise on the D	etroit River, 4:45 pm ship boarding (	See flyer)			
10/12	Low Book Club Mtg. 5:30 pm (ZOOM)					
10/13	Executive Committee Me	eeting 6:00 pm (ZOOM)				
10/17	Fall Festival / Parking I	_ot Party, Kilgour Scottish Centre No	oon – 3:00 pm			
10/17	Open Library Hours 10:30- 3:30 pm					
10/20	House Committee Mtg. 5:00 pm (ZOOM) Trustees Meeting 6:30 pm TBD					
10/22	Open Library Hours 10:30- 3:30 pm					
10/22	Virtual Pub Night with Trivia & Games, 7:00 pm (ZOOM)					
	November 2020					
Date	Event	Charity	Benevolence			
11/2	Membership Meeting (ZOOM)	TBD	TBD			
11/10	Executive Committee Meeting 6:00pm (ZOOM)					
11/12	Open Library Hours 10:30- 3:30 pm					
11/15	Kirkin' of the Tartans a	t Jefferson Ave. Presbyterian Churc	h, Detroit, (CANCELLED)			
11/17	House Committee Mtg. 5:00 pm (ZOOM) Trustees Meeting 6:30 pm TBD					
11/21	Open Library Hours 10:30- 3:30 pm					
11/21	St. Andrew's Day Dinner (CANCELLED)					
11/26	Open Library Hours 10:30- 3:30 pm					
11/28	Decorate the Kilgour 9 am TBD					
11/29	Pipe Band party TBD					
December 2020 No Trustees meeting & No House Committee meeting						
Date	Event	Charity	Benevolence			
12/7	Membership Meeting (ZOOM)	TBD	TBD			
12/8	Executive Committee Meeting 6:00 pm (ZOOM)					
12/10	Open Library Hours 10:30- 3:30 pm					
12/19	Open Library Hours 10:30- 3:30 pm					



## Saturday, October 10, 2020

4:45 p.m. Board Ship at Portofino 5:00 p.m. Ship Departs 8:00 p.m. Arrival back at Portofino

3-Hour Cruise on the Detroit River Special Buffet prepared by Portofino chef.

Location: Portofino, 3455 Biddle Ave, Wyandotte, MI 48192

Masks required and social distancing practices in place.

Reservations limited. Act Early!

\$55/person

Please send check, payable to Portofino to:
Ann Campbell
30627 Austin
Warren, MI 48092

Have questions? Contact: Ann Campbell at jacampbel@msn.com or 586.713.4370 OR Cathy Hasse at hassehouse2@gmail.com or 248.760.9252

# FALL FESTIVAL PARTY IN THE PARKING LOT!

Saturday, October 17, 12:00 to 3:00 PM

Apple Cider, Doughnuts & Apples will be provided

Parking lot of the Kilgour Scottish Center 2363 Rochester Road, Troy, MI 48083

Bring lawn chairs, canopies, etc.

Bathrooms will be available

Want to volunteer?
Contact Irin Douglas socialchair@detroitscots.com



## Covid-19 requirements

- Social Distancing
- Masks
- 100 attendees



Officer & Trustee Responsibilities are found in the attached supplement



——SI. ANDREW S SOCIETY OF DETRO

By Shelby Brown Rohr

## Did you know

You can Zoom on your computer?
You can Zoom on your laptop?
You can Zoom on your Tablet?
You can Zoom on your Phone?
You can Zoom in your Car?

Our first official Zoom Membership meeting was a great success! It was so good to see many friends that we haven't seen in a long time. It was good to get caught up on how everyone is doing, sharing some news, and even getting some business done! Like approving our Meeting Minutes from March! Six months later!

Our next Zoom Membership meeting is fast approaching and it will be a very important meeting! We will be having our Initiation Ceremony to welcome 14 new members into the St. Andrew's Society of Detroit. While it won't be the usual ceremony, we plan to celebrate again with them in the near future!

Our Fall will not all be done virtually, we have some great plans in the works that may include some socially distanced get togethers. But we would still like to see you on our Zoom meetings. If you would like to learn how to Zoom, drop me an email at <a href="mailto:Flingeditor@detroitscots.com">Flingeditor@detroitscots.com</a>.

**New for October:** Meeting invitations will be sent via an EBlast, but first step will require registration, you must enter your name and email address before receiving the meeting invitation. This is the first step to getting invited to the meeting. It serves the purpose of allowing our Secretary a list of attendees and it improves our security and privacy settings for these meetings.

Also, we plan to record *only* the Business part of the meetings. These recordings will be shared on our website for anyone who wants to see the meeting. The Social times before and after the meetings will not be recorded for privacy reasons.

Did you miss our Zoom meeting in September? Check out our videos on our website: https://detroitscots.com/meetings/meeting-2020-09-14/

## In Our Thoughts & Prayers

Life Member Jean Tillman Cylkowski passed away on September 18, 2020.

Members Kim and Scott Cameron, recently lost Kim's mother, Karen Kuligowski. She passed away on August 10, 2020.

Member Paula Lupi is having surgery on her foot in October. This is the 3rd surgery since her car accident in December, 2019.



## **Donate to the Flower Fund!**



Since we are not meeting in person, the Flower Fund is not growing. So, it is now possible to donate Online! On our newly redesigned Donate page, we have added the ability to make donations to the St. Andrew's Society of Detroit and designate where you want the donation to go. You can choose from several options, such as the Charity of the Month, the Flower Fund, or even just into the General Fund for the St. Andrew's Society. You can use your PayPal account or debit/credit cards.

Check it out at <a href="https://www.detroitscots.com/Donate">www.detroitscots.com/Donate</a>

Of course, we will also accept checks mailed to the Kilgour Scottish Centre, 2363 Rochester Road, Troy, MI 48083. Please make them out to the St. Andrew's Society of Detroit and indicate the purpose of the donation on the Memo Line.

## **A Virtual Concert from Scotland**



Dear lovely people,

Jim and I had planned to be on tour in the Midwest through October, but covid trampled over all our plans. Since we can't come to you in person, we thought we would Zoom over instead, and we really hope you'll come to enjoy a one-hour live concert from Scotland. We'll be singing songs and showing slideshows of beautiful scenes from Scotland.

Here's the important info:
Jim and Susie Malcolm from Scotland
Live in concert, from our music room to your living room
Please join us on our first ever ZOOM tour of the USA
We're performing live online for Ann Arbor MI on
Friday October 9, 2020 @ 7.30pm ET for one hour

To register to join us please email <a href="mailto:susie@jimmalcolm.com">susie@jimmalcolm.com</a> (please mention Ann Arbor in your email)

Suggested donation \$10-\$15 per person – I'll send Paypal and Zoom links to those who register.

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## Off the Shelf... News about the Charles S. Low Memorial Library

As promised at the last Membership Meeting, the following is the information about our newest project that the Library is working on... SO EXCITING for the membership and our Society!

Building on Fred Wessel's work to capture the St. Andrew's Society of Detroit's history, the Library is undertaking an exciting new project! Nan Fromm and Julie Bartoy are writing a history of our legendary St. Andrew's Society of Detroit. Our goal is to have a book published revealing our story from 1849 to the present day, setting it within the events of the times (world, USA, Michigan/Detroit, and SASD.)

We will be delving into our archives, some held at the Burton Library and others being held at the Kilgour Center. We have some information leading back to the very beginning in Nov. 1849, when a group of 35 Scotsmen, living in Detroit, met and started our amazing Society. We know their names and will be telling you about them. We will be covering our games history, notable members, member immigrant stories and that is just the start. Think of all the amazing happenings since the society was founded: the Civil War, two World Wars, the Great Depression, the Spanish Flu, Prohibition (we found a party invoice in the archives for party supplies for an event at St. Andrew's hall during this time – maybe not so dry!) and of course all the history being made today.

We know what a great wealth of information our SASD members have and we are hoping to get some great pictures and stories to include. Our plan is to include pictures with the stories, since pictures give life to the stories. So please start to reflect on what you have to contribute to our little history book; clean out those attics, closets, and drawers and begin to collect some historical gems to share with us. We'll be letting you know soon how we'll be collecting the information and artifacts (we can always make copies of your material and return the originals to you). Help us tell the story of the St. Andrew's Society of Detroit and capture our rich history for future generations of SASD members.

The **Low Library Book Club** will be meeting on October 12 at 5:30 pm (via Zoom). The book we will be discussing is Alexander McCall Smith's 44 Scotland Street, which was selected as one of the 50 Best Scottish Books of the Last 50 Years by the Scottish Book Trust. PLEASE contact Cathy McCullough Les (**cathymcles@yahoo.com**) to get on the distribution list and instructions for joining the Zoom meeting.

### **Library Hours: Opening June 11th**

The 3rd Saturday of every month from 10:30am to 3:30pm
The 2nd and 4th Thursday's every month 10:30am to 3:30pm
Membership meeting night beginning at 5PM, Also, by appointment.

Email: library@detroitscots.com

## **Library Staff:**

Julie Bartoy, Ann Brown, Maryann Clark, Marge Cowan, Sharon Cross, Faith Frederick, Nan Fromm, Irene Hall, Stuart Kennedy, Maureen Lipovsky, Cathy McCullough Les, Nancy Waters, Dennis Clements (Chair)

Honorary Member: Dick Fromm Contributors: Linda Davenport and Diane Raymond



## The St. Andrew's Society of Detroit History Project

## By Mary David

My earliest memories of the St. Andrew's Society of Detroit are hearing references to "the Scottish picnic" from time to time in conversations older relatives had. When Scott and I had a young family we were given tickets by a client of Scott's to attend the Highland Games at Fort Wayne. We attended again later and on a more regular basis when they moved to Greenmead in Livonia because it was much closer to home. By then my Scottish grandmother was no longer with us and I wanted to be sure my children were aware of their Scottish heritage. When they were older, I decided to pursue membership to the Society. I knew my Scottish heritage, so I applied right after the Games in 2001. September 11th took place and it was such a sad time for so many Americans. It made me that much more determined to not only join the Society, but to make the most of it personally and to give back to the community through the Society. I became a member in October of 2001. I immediately started searching for proof of my husband's Scottish lineage so that he too could join. He joined in January of 2002.

My husband and I jumped in feet first and got very involved very quickly. We started attending the monthly meetings right away and joining fellow members for "dinner out" about once a month at various restaurants in the area. I served on the benevolence committee, as Membership Secretary, Games Volunteer Chair and Social Chair. My husband has served as vendor chair for the Games as well as VP and President. I have very much enjoyed serving with him over the years.

Some of my most memorable moments have been organizing an outing for members to see the works of Robert Hopkin, being involved with our Military care package project, spearheading the campaign to have a very dear member's son secretly approved for membership so that we could surprise him, representing the Society at several Scottish American Leadership conferences,

playing a role in assisting with having Katie Meek's State of Michigan tartan be proclaimed official, participating in a tour of the old St. Andrew's Hall with several members where we discovered the original interior doors and Scott later secured them for the Kilgour Scottish Centre, having the honor of planning and executing many successful dinners out and other events for the members, being instrumental in finding and obtaining the Kilgour Scottish Center as well as decorating it, but by far my proudest and most memorable moment was watching my husband being piped into the Michigan Senate by the St. Andrew's Pipe Band and hearing him give an amazing speech when the Society was honored for being the oldest benevolent organization in Michigan.

Having Scottish ancestry means everything to me. It was always very important to my grandmother that she was born and raised in Edinburgh. It was just a part of the fabric of our lives. We had bagpipes at weddings and funerals. We performed the grand march at family gatherings. My grandmother always believed that every little Scottish girl could do a Highland fling. Well, while I appreciate her confidence a Fling is hard work! I am extremely proud of my Granddaughter Ivy that she has been taking Highland dance lessons for 4 1/2 years now right here at the Kilgour Scottish Centre with Kate DeGood. Ivy is only 4 stamps away from obtaining Premier level of Scottish Highland Dancing. I know my Grandmother is busting her buttons in heaven. I also know she is happy that we have a family luncheon here at the hall every year following the Kirking of the Tartans at Jefferson Avenue Presbyterian Church. We celebrate our heritage with bagpipes, dancing and good Scottish food and we support the Society by holding our celebration at the Kilgour.

While I'm not nearly as active with the Society now as I was in the past, I am still very proud to be a member.

#### **OFFICERS & TRUSTEES FOR 2020**

#### **Executive Committee**

President - Emma Velasco

First Vice President - Gary Ralston

Second Vice President - Doug Reith

Recording Secretary - Kelly Hemmerling

Membership Secretary - Rosemary Newton

Treasurer - Peg Dunlop

Cultural Activities Director - Irin Douglas

Communications Director - Shelby Rohr

Piper - Dave Martin

Highland Games Chair - Cathy Hasse

Society Bard - Elliot MacFarlane

Chaplain - Fr. Scott Hunter

president@detroitscots.com

firstvp@detroitscots.com

secondvp@detroitscots.com

societysecretary@detroitscots.com

membership@detroitscots.com

societytreasurer@detroitscots.com

socialchair@detroitscots.com

flingeditor@detroitscots.com

davemartin@standrewspipeband.com

highlandgameschair@detroitscots.com

societybard@detroitscots.com

chaplain@detroitscots.com

#### **Board of Trustees**

Trustee Name	Term of Office
John Cherry (Chairman)	2018 - 2020
Ron Cunningham (Co-Vice Chair)	2020 - 2022
Jerry Beasley (Co-Vice Chair)	2019 - 2021
Lynette McLeod	2019 - 2021
George Boyd	2019 - 2021
Scott David	2018 - 2020
Stuart Kennedy	2020 - 2022
Nancy Fromm	2018 - 2020
Clifford Les	2020 - 2022

## Get your company in the Fling!

For \$20 you can place an ad in the Fling.

See last page in this Fling or

Email the Fling Editor at

flingeditor@detroitscots.com for an advertisement form!



## Do You Shop Amazon?



Help support the SASD. It is free!
Just use the following link to log into
Amazon:

#### **Amazon Smile**

0.5% of the value of your purchase(s) goes toward the SASD!

Cumulative Donations to date: \$600.03 Latest Donation: \$41.20

87 Total Customers are supporting our Charity



Located at the Kilgour Scottish Centre

2363 Rochester Road Troy, MI 48083 Phone: 248.526.1849 kilgour@detroitscots.com

**The Highland Fling** is produced by Shelby Brown Rohr, Communications Director flingeditor@detroitscots.com

Founded in the year 1849, St. Andrew's Society of Detroit is a 501(c)(3) non-profit organization and is the oldest benevolent organization in the State of Michigan. Our mission is to provide assistance to fellow Scots and to encourage the love of Scotland through its history, customs, music, literature, and national games.

We're on the Web!

www.detroitscots.com

www.thekilgour.com

www.highlandgames.com

**October Birthdays** Fling Editor Oct 2020 (Eastern Time - New York) 27 28 29 Elizabeth Herringto Shelby Roh Gregor Meiklejohr 4 6 10 Barbara Galbreath Michael Pillitter Brian Maddafor Xavier Aller Conrad Schwartz Diane Breault Ann Brown James Paterson Jesse Vos Thomas Sadler Scott McClive Edgar Bicknell Marjorie Cowan Peggy Chassar Edward Baird Charlotte Harvey Kenneth McNeil Wavne England Natalie Turner Ross Beckley Fred Fee Tim Reade Perry Hiltz 24 18 20 21 22 23 Bob Giles Colleen Banks Karen Newcomber Angus Campbell Elizabeth Frahm Kenneth McIntyre Ann D'Arcy Kyle Kiley Lee Freeland 31 25 28 29 30 27 Carol Woodard Heidi McInnes Janet MacDonald Colin Miller Debra Walls Lynne Behrens-Hanna John Morrison Kent Richards Susan Remo



## ST. ANDREW'S SOCIETY OF DETROIT

#### THE DETROIT SCOTS



### Membership Application

Please print all information. This information will be included in the annual membership directory. Complete in full, sign and date, mail with application fee of \$65 to:

## Membership Secretary at 2363 Rochester Rd, Troy, Michigan 48083.

Traine		Date of Birth		
Address	City, State ZIP			
Home Phone		Cell Phone		
Preferred email address				
Pla e of birth	_ Clan Affiliation	on (if known)		
Please give name, relationship & p	place of birth of a	direct ancestor (if known)		
This is how I want my name to ap	pear on my name	badge		
Occupation	I	Employer		
How did you hear about us?				
Sponsor Name		If you need a sponsor, please co	entact Rosemary Newton 248.229.9236	
Emergency Contact: Name		Phone		
General Membership meetings are Monday when the first Monday is			or July & August or on the second	
ANNUAL EVENTS & ACT  January – Burns' Night  April – Tartan Day – April  August – Highland Games &  December - St. Andrew's Day  Annual Tartan Ball	6 Ceilidh	Games Benevolence	CIRCLE YOUR AREAS OF INTEREST Genealogy Social Events Library Cultural Activities	
	se to be faithful an	d loyal to the Society, to confor	ish birth or lineage, I wish to become a m to its Constitution and By-Laws and	
APPLICANT'S SIG ATURE _			DATE	
For Membership Secretary:				
Application received:	Fee	Elected:	Notified	
Y 1.0 . 4		ber Dues Receiv		



## St. Andrew's Society of Detroit, Inc.

Kilgour Scottish Centre • 2363 Rochester Road • Troy, MI 48083 • (248) 526-1849 • www.detroitscots.com • www.highlandgames.com • www.thekilgour.com

## FLING ADVERTISEMENT FORM

Business Name:								
Business Address:								
Business Phone:								
Business Website:								
Information about the business (attach description or business card):								
Which month(s):								
\$20 Payment (business card ad) □ Check □ Cash □ Credit Card								
\$30 Payment (1/4 page ad) □ Check □ Cash □ Credit Card								
\$50 Payment (half page ad – only one per month): □ Check □ Cash □ Credit Card								
Make Check out to the St. Andrew's Society of Detroit								
Mail completed form and check to: St. Andrew's Society of Detroit, Attn Fling Editor, 2363 Rochester Road, Troy, MI 48083								
FOR EDITOR USE ONLY								
Month: □ January □ February □ March □ April □ May □ June □ September □ October								
□ November □ December PAID \$								

Our elections will take place at the December meeting. Please remember that the election of officers is a vital opportunity for each of us as members to take part in this Society that has existed since 1849! Without the members' active participation in the Society, we will cease to exist. Please consider running for an office or becoming a Trustee. Volunteer to join a committee. Recruit new members, get your family members to join. There are just so many opportunities to contribute to the success of the St. Andrew's Society of Detroit!

## SASD Election Positions - Executive Committee & Board of Trustees

as written in the St. Andrew's Society of Detroit Bylaws (Dec. 2018)

## **President**

The President is an elected position, and the term of office is one year. To be eligible to serve as President, a member must have been in good standing throughout each of the immediately preceding 36 months and be of Scottish descent. In addition, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

#### **Duties of the President:**

- 1. Implement the policies and programs of the Society as established by the Bylaws, Constitution, and membership.
- 2. Ensure that no activity of the Society conflicts with or jeopardizes its accreditation as a non-profit, charitable, and educational association.
- 3. Preside at all general membership meetings of the Society, conducting the business of the Society in an orderly and efficient manner and maintaining order and decorum.
- 4. Serve as a member of all committees or appoint a representative of the President to serve and report to the President from the Committee.

## **First Vice-President**

The First Vice-President is an elected position, and the term of office is one year. To be eligible to serve as First Vice-President, a member must be of Scottish descent, must be in good standing at the time of nomination, and must have attended at least six of the previous ten monthly general membership meetings. **Duties of the First Vice-President:** 

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- 1. In the absence or disability of the President perform the duties and exercise the powers of the President.
- 2. Serve as President following the resignation, recall, or other vacation of the office by the President until the next regularly scheduled election.
- 3. Assist the President in the conduct of all meetings and in the maintenance of good order and discipline.
- 4. Chair the Membership Committee.
- 5. Read the objectives of the Society at a minimum of two general membership meetings each year.
- 6. Perform such other duties as may be assigned by the President.

## **Objectives of the Membership Committee:**

The Membership Committee, chaired by the First Vice-President, shall endeavor to recruit new members, retain present members, and restore to active membership those who have allowed their membership to lapse. This committee shall also:

- Receive, investigate, and recommend to the general membership action on each application for regular membership. In making its determination, the committee shall ascertain Scottish eligibility and the motivation for application and the degree to which the applicant is willing and/or able to support the Society's objectives and participate in its activities before making a recommendation to the Society.
- 2) Organize and conduct at a time prior to initiation for each class of new members an orientation on the Society's organization and purposes, etc. Further, the committee shall appoint a sponsor from among the general membership for each new candidate, who shall be responsible for ensuring that the candidate has transportation to the Hall for initiation, introducing him/her to other members, and providing a general orientation and acclimation to the Society. The committee shall plan and conduct the initiation of new members, present to each new member at the time of initiation a membership pin, a name tag, a membership directory, an annual calendar, and such other items as may be deemed appropriate.

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## **Second Vice-President**

The Second Vice-President is an elected position, and the term of office is one year. To be eligible to serve as Second Vice-President, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

#### **Duties of the Second Vice-President:**

- 1. Assist the President and First Vice-President in the conduct of all meetings and in the maintenance of good order and discipline.
- 2. Preside, in the absence of the President and First Vice-President, over all meetings.
- 3. Chair the Auditing Committee and utilize the Society's Financial Audit Program.
- 4. Perform such other duties as may be assigned by the President.
- 5. Manage the Flower Fund of the Society or assign a member to do so.

#### **Objectives of the Auditing Committee:**

The Auditing Committee, chaired by the Second Vice-President, shall be responsible for annual year-end audit of all financial operations of the Society. Members of the committee shall be the Second Vice-President, a member of the Board of Trustees, and one other member of the Society appointed by the President. Committee members shall not include anyone who manages the financial records or is a signer on any Society bank or investment accounts. The annual audit shall be completed no later than April 30th and reported at the May general membership meeting each year with a written copy of the report provided to the Secretary for retention with the minutes of that month's meeting.

## **Secretary**

The Secretary is an elected position, and the term of office is one year. To be eligible to serve as Secretary, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

## **Duties of the Secretary:**

- 1. Prepare and maintain a sign-in record of those attending each Society meeting, including the Trustees, elected, and appointed officers.
- 2. Prepare and maintain an accurate record of each general membership meeting of the Society, recording all motions and the votes of the membership thereon.
- 3. Retain as a part of the record copy of those minutes all documents and other attachments that are pertinent.
- 4. Receive all correspondence concerning the Society, forwarding it to the appropriate Society officer or committee.
- 5. Prepare and cause to be distributed notices of all meetings of the Society.
- 6. Conduct such secret ballots as may be required.
- 7. Have custody of the Seal of the Society, using it on certificates of membership of the Society and such other correspondence and documents as deemed appropriate.
- 8. Serve on the Membership Committee.
- 9. Perform such other duties as may be assigned by the President.

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## **Membership Secretary**

The Membership Secretary is an elected position, and the term of office is one year. To be eligible to serve as Membership Secretary, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

#### **Duties of the Membership Secretary:**

- 1. Prepare and distribute to all members requests for payment of annual dues and such other special assessments as may be approved.
- 2. Maintain the membership records of the Society, ensuring that application fees and dues are promptly collected and properly credited.
- 3. Record and subsequently transmit in a timely and efficient manner to the Treasurer all monies received.
- 4. Notify any member when in arrears in dues.
- 5. Receive and act upon all requests for recognition as a life member or designation as a non-resident member.
- 6. Serve on the Membership Committee.
- 7. Prepare and maintain a mailing list and provide a copy of it to members and committees as required. This mailing list shall not be distributed outside the Society unless approved by the Executive Committee.
- 8. Supervise the preparation and maintenance of an annual directory of all members of the Society, providing a copy to all members, and distributing updates as appropriate at general membership meetings. This directory shall not be distributed outside the Society unless approved by the Executive Committee.
- 9. Perform such other duties as may be assigned by the President

## **Piper**

The Piper is an elected position, and the term of office is one year. To be eligible to serve as Piper, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

#### **Duties of the Piper:**

- 1. Be responsible for meeting or making arrangements for the ceremonial piping requirements of the Society.
- 2. Pipe at all meetings and at other affairs of the Society as may be requested.
- 3. Serve on the Scottish Arts Committee.
- 4. Be the liaison between the Society and the St. Andrew's Pipe Band.
- 5. Perform such other duties as may be assigned by the President.

## **Treasurer**

The Treasurer is an elected position, and the term of office is one year. To be eligible to serve as Treasurer, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

### **Duties of the Treasurer:**

- 1. Have custody of all funds and investments of the Society and shall keep full and accurate accounts of receipts and disbursements in a manner approved by the Auditing Committee.
- 2. Receive and deposit all funds in a timely manner in such depositories as are duly authorized.
- 3. Retain on hand in the operating accounts of the Society sufficient funds to meet the operating expenses of the Society.
- 4. Pay all bills in a timely manner. Checks of \$1000.00 or more must be cosigned by the President, Chairperson or Vice Chairperson of the Board of Trustees, as appropriate.
- 5. Provide a written report of all financial transactions of the Society at each general membership, Executive Committee, and Board of Trustees meetings, providing a copy of this report to the Secretaries of the Executive Committee and Board of Trustees for retention with each month's minutes.
- 6. Secure, maintain, and provide for use as necessary the tax identification number of the Society, ensuring that all uses of this identification number are legitimate and proper.
- 7. Chair the Finance Committee.
- 8. Perform such other duties as may be assigned by the President.

#### **Objectives of the Finance Committee:**

The Finance Committee, chaired by the Society Treasurer and comprised of a member of the Board of Trustees selected by the Board of Trustees' Chairperson, a member of the Executive Committee selected by the President, and the Annual Games Committee Chairperson. This committee shall meet in October to prepare a consolidated budget that reflects the goals and policies of the Society. The committee shall submit its consolidated budget for approval at a November joint meeting of the Board of Trustees and Executive Committee. The consolidated budget shall be submitted for adoption by the membership at the December general membership meeting. The committee shall meet quarterly to monitor income, expenditures, and program activities against budget.

## **Communications Director**

The Communications Director is an elected office, and the term of office is one year. To be eligible to serve as Communications Director, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

### **Duties of the Communications Director:**

- 1. Be Editor of the Society newsletter and be responsible for preparation and distribution of the Society newsletter.
- Be in charge of all media placement, including print, banners, flyers, and/or promotional pieces as deemed necessary by the Executive Committee and the Trustees regarding all Kilgour Centre media.
- 3. Prepare and distribute e-blasts to members when directed by the Executive Committee and the Trustees.

### **Objectives of the Communication Committee:**

The Communications Committee shall be responsible for publishing a newsletter reporting on the events of the Society.

## **Cultural Activities Director**

The Cultural Activities Director is an elected position, and the term of office is one year. To be eligible to serve as Cultural Activities Director, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

#### **Duties of the Cultural Activities Director:**

- 1. Be responsible for the selection of the facilities, the programs, the arrangements, and the refreshments as are deemed appropriate for initiations, installations, the Robert Burns Dinner, the St. Andrew's Dinner, and other meetings of the Society.
- 2. Serve as Chairperson of the Cultural Activities Committee.

## **Objectives of the Cultural Activities Committee:**

The Cultural Activities Committee, chaired by the Cultural Activities Director, shall be responsible for the planning and arranging of all aspects of the educational and cultural programs of the Society, including without limitation the installation of elected and appointed officers, The Robert Burns and St. Andrew's Event, and others as designated by the President.

## **Trustees**

The Board of Trustees shall be the corporate officers of the Society and shall consist of nine members, three elected each year for a three-year term each. The Board shall, by the December general membership meeting each year, elect from among its members a Chairperson, a Vice-Chairperson, and a Secretary. The Chairperson and Vice-Chairperson shall be of Scottish descent.

To be eligible to serve as a Trustee, a member must have been in good standing throughout each of the immediately preceding 36 months.

The Society shall provide each Trustee with an appropriate badge of office, which shall remain the property of the Society.

#### **Duties of the Trustees:**

- 1. Hold title to the name, property, and resources of the Society and shall manage its corporate activities. The Board shall also ensure that the Society is appropriately incorporated with the State of Michigan and recognized by federal officials as a non-profit, charitable, and educational association, and maintain all appropriate documentation thereof.
- 2. Participate in the development and approval of the Society's budget in accordance with Article V of these Bylaws.
- 3. Represent the Society in all legal proceedings.
- 4. Develop a general description for each position of employment, establish lines of supervision and authority, and determine the appropriate compensation (salary and benefits) to be provided to each employee.
- 5. Approve the employment of individuals by the Society on either a full- or part-time basis. Members of the Society are eligible for employment and, when equally qualified with other applicants, shall be given preference for such employment.
- 6. Approve all grants and other aid provided by the Society. Temporary assistance, as distinguished from benevolence, may also be extended to members of the Society.
- 7. Develop a means by which gifts and bequests can be received and endowment funds established through which these funds can be invested and maintained for the good of the Society and from the interest on which the charitable and educational purposes of the Society can be drawn.