

The Highland Fling

October 2018



Emma Velasco,
President

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For in depth information about the Scottish North American Leadership conference in October, Go to the official website by clicking here:

SNALC

or

**Read the
separate letter
attached in this
email.**

A Letter from the Detroit Scots' President

Dear Fellow Society Members,

What's important to you? It's easy to discover, just look at your date book and your checkbook. How we spend our time and money is the key to our values. As members of the St. Andrew's Society of Detroit, we are also showing that we value our cultural heritage and Scottish community, as living examples of our benevolent mission and our vow to relieve the distressed.

Dave Martin is going to ask for nominations to the committee positions that are coming up for vote in a couple of months. Shelby Rohr added an addendum to this newsletter that shows all the elected positions and the responsibilities/commitment involved with each. Please consider sharing your skills with the Executive Committee, Board of Trustees, or any of the other spots that are key to the momentum and success of our Society.

Our September meeting happened to fall on a day when I had to be in two places at once, so 1st VP Gary Ralston conducted the business portion of the meeting. Thank you so much Gary! I was able to be present for the representative from Morse Elementary School to receive donations from our members; later in the evening Ann Campbell presented the benevolence to Walsh College student hardship fund (see Ann's notes on page 2).

Elliot MacFarlane gave an entertaining history lesson (why is history always about battles? Where's the love stories?) while the members enjoyed a dessert buffet.

Our October meeting will feature a pot luck dinner and we will initiate several new members that applied during our summer season. Please welcome them as they join us for dinner and conversation.

John Cherry and Micki McFarlane have been working on the Leadership Conference and I am looking forward to meeting our fellow Scots from other organizations on October 19 – 21 at our beautiful Kilgour Scottish Centre. I hope that you can attend the dinner on Friday the 19th featuring the Chelsea House Orchestra – see details on page 4.

It's an honor to devote my time to this Society; please feel free to reach out with any questions or comments, and I hope you consider giving a year of service for 2019 activities.

Yours Aye,

Emma Velasco, President



by Ann Campbell,
Benevolence Chair

Your Donations

Our September Charity was Morse Elementary School. Tina Houser represented Principal Stephanie Zendler and shared with us how they met with students and parents weekly during the Summer months and always made sure they were well supplied with food as well as reading material. Tina thanked us for our generous contributions for the students and how much they are appreciated. I am in the process of sending them a check from our members for \$175.00, which we have matched for a grand total of \$350.00.

Our 50/50 went to Grace Centers of Hope - \$133.50, which we matched to \$267.00. Our 50/50 winner donated \$100.00, bringing the grand total to \$367.00. The winner also donated \$33.50 to the Flower Fund.

Our Benevolence was Walsh College Hardship Fund. Alexis Wichmann, Development Officer, accepted the \$1,000 check and, in thanking our members, explained how the Hardship Fund works and how much it is appreciated by the student.

October's Membership Meeting News

The next membership meeting will be held on Monday, October 1, 2018. The social hour starts at 6:00 p.m. and the initiation of new members and meeting will begin at 7:00 p.m.

Please bring a potluck dish to share, and add a label of ingredients for those with allergies.

Charity for October is [Detroit Public Schools Volunteer Reading Corps](#) – promoting literacy in early childhood education.

With the cold weather upon us, they are working on getting hats, gloves, and scarves for the students pre-K through 3rd grade. Many of their students come to school without these necessities. Evelyn Mann will again join us.

Checks should be made out to **Detroit Public School Foundation**, memo line "**Volunteer Reading Corps**". Checks can also be made out to SASD.

Our 50/50 is [Fort Street Presbyterian Church Open Door.](#)

The Fort Street Presbyterian Church Open Door Ministry has had the privilege of serving God's people for 50 years! Every Thursday they open their doors to serve a hearty meal to over 400 people who are homeless or cannot afford food. Also, each person leaves with sandwiches for later in the day. Last year, 21,000 meals were served to people in need.

Our October Benevolence is [Salvation Army Bed and Bread.](#) Dale Johnson will again join us.

Non-members are always welcome at our meetings to learn more about who we are and what we do.

St. Andrew's Society of Detroit

2018 Calendar

Date	Event	Food	Charity	50/50	Benevolence
October 2018					
10/1	Membership Meeting	Pot Luck	DPS Volunteer Reading Corps	Fort Street Presbyterian Church – Homeless Shelter	Salvation Army B&B
10/9	Executive Committee Meeting 6:00 pm				
10/16	House Committee Mtg. 5:00 pm Trustees Meeting 6:30 pm				
10/19-21	Scottish North American Leadership Conference				
10/20	Open Library Hours 10:30 am – 1:00 pm				
10/26	Happy Hour/Meat Pie Dinner				
November 2018					
11/5	Membership Meeting Nomination of Officers/Trustees	Snacks	Vietnam Vets Chapter 154	Scottish Wildlife Trust	Guardian Angels Medical Service Dogs
11/13	Executive Committee Meeting 6:00pm				
11/15	Library Fundraiser, An Evening with Outlander Event				
11/16	Happy Hour – Hunting Widows Meat Pie Night				
11/17	Open Library Hours 10:30-1:00pm				
11/18	Kirkin' of the Tartans at Jefferson Ave. Presbyterian Church, Detroit				
11/20	House Committee Mtg. 5:00 pm Trustees Meeting 6:30 pm				
11/30	St. Andrew's Day – Traditional Founding of SASD				
December 2018 No Trustees meeting No House Committee meeting					
12/1	Decorate the Hall 9:00 am				
12/2	Pipe Band party				
12/3	Membership Meeting Election of Officers/Trustees	Potluck	Toys for Tots	Maggie's Centres	Middlemas Matching Account.
12/08	St. Andrew's Day Tartan Ball				
12/11	Executive Committee Meeting 6:00 pm 2019 planning meeting				
12/15	Open Library Hours 10:30 am-1:00pm				



Transferring Our Scottish Heritage To The Next Generation Through Music, Arts, & Culture

3 Day Tickets - Friday, Saturday, & Sunday \$150 per person

Friday, October 19th, 5:00 pm

Dinner & Whisky Tasting

\$80 per person

- Address by Kristin Bridier, National Trust for Scotland Foundation, USA
- Dinner catered by Portofino's, Cash Bar
- Entertainment by Chelsea House Orchestra
- Formal Scottish Attire

Saturday, October 20th, 9:00 am

\$80 per person

Conference

\$30 per person, aged 30 & under

- Special Conference Guest Speaker, Rory Hedderly, Second Secretary for Scottish Affairs for North America
- A full day of programming with panel discussions and forums for the exchange of ideas.

Saturday, October 20th, 6:00 pm

\$15 for Non-conference Attendees

Mix & Mingle

- featuring Light Refreshments and Cash Bar

Sunday Morning, October 21st, 9:00 am

- Open discussion and Closing reflections

Tickets may be purchased at DetroitScots.com

Or call 586-435-4310

Kilgour Scottish Centre, 2363 Rochester Road, Troy, MI 48083

Hotels with package rates:

Holiday Inn Express	400 Stephenson Hwy, Troy, MI	(248) 583-1900	Code: St. Andrew's Society of Detroit
Shuttle Bus provided to and from Holiday Inn Express to Kilgour Scottish Centre			
Quality Inn	2537 Rochester Ct, Troy, MI	(248) 825-8135	Code: Kilgour Scottish Centre
Red Roof Inn	2350 Rochester Ct, Troy, MI	(248) 689-4391	Code: Kilgour Scottish Centre



HALLOWEEN

HAPPY HOUR & MEAT PIE DINNER



Date: Friday, October 26th

Times: 5:30 – 7:30 pm

Location:

Kilgour Scottish Centre

2363 Rochester Road

Troy, MI 48083

OPEN TO THE PUBLIC

COME DRESSED IN

COSTUME!

Entertainment!

Food!

Drinks!

\$8 per meal

Choice of one -

Ackroyd's Famous

Meat Pies

Bridies

Pasties

or Sausage Rolls

Comes with beans, salad,

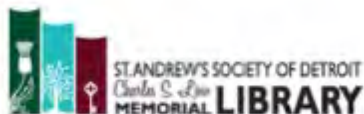
& dessert.

Coffee & Tea service

All proceeds go toward supporting our local,
national, and international charities.

CASH BAR

St. Andrew's Society is a Scottish Benevolent Society established in 1849 and an IRC 501(c)3 charitable organization.



An Evening with Outlander

*Hosted by Friends of The Troy Public Library
and the
Charles S. Low Memorial Library*

Date: Thursday, November 15th

Time: 6:00 pm to 8:30 pm

Location: The Kilgour Scottish Centre

2363 Rochester Road
Troy, Michigan 48083

Cost: \$20.00 per person

(event limited to first 100 people who register)

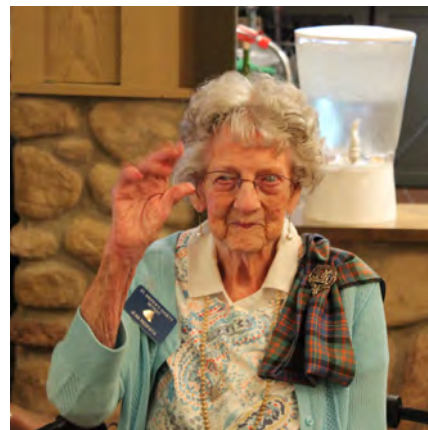
Evening will include:

- ❖ A dinner of Shepherd's Pie or Vegetarian Stir Fry with Rice, salad, rolls, coffee, tea, shortbread and a Cash Bar.
- ❖ Presentation on living in Scotland during the years 1743 – 1746
- ❖ Outlander Trivia Game
- ❖ Ticket Bag Auction
- ❖ Presentations of Scottish Dancing and Bagpipe Playing
- ❖ Picture taken with Jamie Fraser (life-sized cutout)

**Registration: Purchase tickets beginning
October 1st online at DetroitScots.com**

September Meeting Pictures

Entertainment by Tara



IN OUR THOUGHTS

Member Sue Richards, wife of Kent Richards, has been hospitalized for quite some time. Cards would be appreciated.

Address: Sue Richards, Beaumont Hospital, Troy, 44201 Dequindre Rd, Troy, MI 48085





Off the Shelf... News about the Charles S. Low Memorial Library

The Library Committee has been working on the project to document all books by placing them into our database, putting spine labels, and bookplates in each book and categorizing and placing them onto the shelves. This multi-year project is estimated to be completed by the end of October, though this process will never truly be completed as long as the library continues to grow. Never the less, this is a major milestone with 1,700 books already processed for the society and for all those using the library.

Another major milestone that will be completed by the end of October, is the documenting of every member that has joined the Society since we first began in 1849. This is another on-going project that the library will maintain going forward as new members join the society. Thanks to Teri Mago's efforts on this project, she picked up the master list where Fred Wessel completed his work back in 2000. We now can research for those interested in knowing who, when, and in some instance's information about a member very easily now.

If you have not seen the Clan Collection in the library, please stop in and take a look. We now have 31 Clans that we are partnering with who have donated books, material, artifacts, and their newsletters. Thanks to Nan Fromm and Malcolm McKinnon for all their work in contacting the Clans at the games and for following up with them in providing the library with all this wonderful information and material. This section of the library is a very nice representation of the Clans of Scotland!

Don't forget to provide your "Pedigree", your family history to Sharon Cross and Irene Hall who are members of the Library Committee. They will add your family history to the growing list of members of the society that will provide an extensive history of our members. Not sure what to do? Please contact Irene or Sharon and they will help you in providing this information. Software has recently been installed in the library to easily provide access to over 2,500 family members of both current and past members of the society.

Wanted:

The library is always looking for books and any other Scottish material to be donated to the Library. We also accept Scottish & Celtic items that can be sold to help raise funds for the on-going operation of the library.

Reminder:

Library Committee meets the 3rd Saturday of every month and invites you to drop in from 10:30am to 2:30pm, at 5:00pm before membership meeting and on two Thursday's every month (see Society Calendar for which date each month) or by appointment.

Library Staff:

Maryann Clark Sharon Cross Linda Davenport Rob Forrest Nancy Fromm Irene Hall Stuart Kennedy Teri Mago Cathy McCullough Les Elliot MacFarlane Nancy Waters Dennis Clements (Chair)
Honorary Members: Dick Fromm and Malcolm McKinnon

Email: library@detroitscots.com

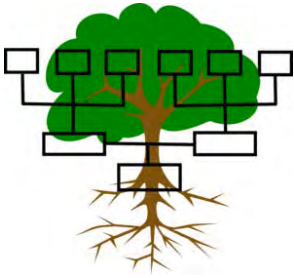


George Boyd

ORAL HISTORY PROJECT:

This Month's interview is George Boyd, Trustee of the Detroit Scots.

[CLICK HERE TO LISTEN TO GEORGE BOYD'S ORAL HISTORY](#)



Provided by Derek
Blount, Genealogist
St. Andrew's Society
of Detroit
(248) 224-9505

Genealogy News

Five new Scotland genealogy record collections are online at [Find My Past.com](#).

[Scotland, Edinburgh Temperance Pledges 1886-1908.](#)

"Did your Scottish ancestor sign a temperance pledge between 1886 and 1908? These temperance pledges were introduced by the United Presbyterian Church and originally called the Band of Hope Register. The index records names, birth years, addresses, and includes the <https://lisalouisecooke.com/> names and ages of numerous children who signed the pledge."

[Scotland, Berwickshire, Ladykirk Heads of Household 1811.](#)

"Discover your Scottish ancestors from Ladykirk in Berkshire. This early census recorded the names of the heads of the household in Ladykirk in 1811, as well as information pertaining to their family and other members of their household. The index has been transcribed by the Scottish Genealogy Society. The original list came from the Kirk Session Records for Ladykirk."

[Scotland, Edinburgh St Cuthbert's Census 1790.](#)

"Explore your Scottish ancestry with the 1790 census of the parish of St Cuthbert's in Edinburgh. The index has been transcribed by the Scottish Genealogy Society. The original list came from the Kirk Session Records for Ladykirk. This early Scottish census listed the names of each of the head of the household and within each family unit the number of parents, children, lodgers, and servants. Then each category was separated into male and female."

[Scotland, Perthshire, Inhabitants of the Burgh of Perth 1766.](#)

"Discover your Scottish ancestry with this list of inhabitants of the Burgh of Perth in 1766. The inhabitants list was taken by the magistrates on 19 March 1766 and the following days. This early census recorded the names of the heads of the household and then noted certain facts about the others in the house; such as age, occupation or religion."

[Scotland, Shetland, Tingwall List of Inhabitants 1785.](#)

"Discover your Scottish ancestors lives in the Shetland Islands! Search this list of inhabitants of the parish of Tingwall. This early census will reveal a combination of your ancestor's age, residence, and the number of other people residing in their household."

New record sets at [Ancestry.com](#).

[Scotland and Northern Ireland, Death Index, 1989-2017](#)





Going Green, October 2018

by Sharon Green

Autumn is here and, if you haven't already started, very soon you will be raking leaves.

A couple of years ago I became tired of spending money continually buying yard waste bags, those huge paper bags we buy for our leaves, weeds, etc. I decided to purchase garbage cans and stick on the yard-waste stickers my city (Royal Oak) has available. The initial cost was, of course, higher than purchasing just one "bunch" of bags, but I looked for sales on the cans. I started out with 2 cans and now have 6. In the long run I have saved a lot of money. I find them to be so much easier than the bags because:

- The cans, of course, are sturdier than the paper bags, making them much easier to load.
- If it rains before trash day, the cans don't get soggy and rip like the bags do.
- They are much easier to put out to the road because I got the ones with wheels.
- Even if you put your leaves in the street, you still need something for your yard waste during Spring and Summer.

Every city has a size limit for garbage cans, as well as a weight limit for what that goes in the garbage cans. That also includes yard waste. From Royal Oak's website:

- The weight of any refuse bag cannot exceed 40 pounds each, any refuse can cannot exceed 60 pounds each, and yard waste containers cannot exceed 50 pounds. Trash must be packaged according to the type of refuse.
- Rubbish and yard waste containers can only be between 20 - 32 gallon (maximum size) or for rubbish only 20 - 30 gallon plastic bags. Undersized containers (20 gallons and under) may be considered expendable and may be thrown out with the rubbish.

I frequently go to SOCRRA, so if you want to bring in the following, I will be more than happy to recycle them. Just put them in the recycling containers. If they're too big, either give them to me or leave them on the stage at the end of the meeting.

- Hard-plastic bottle caps
- Styrofoam (no peanuts)
- Clean plastic bags from newspapers/dry cleaning/shopping/produce/bread
- Plastic wrapping from snack/beverage cases
- Wrappings from packages of napkins/paper towels/bathroom tissue/diapers
- Air "pillows" used for shipping
- (No frozen food bags or pre-washed salad mix bags or degradable bags)

"Remember, your community PAYS for trash, but EARNs rebates for recycling."

NOTICE: OUR POD IS GOING AWAY!

EFFECTIVE 12/1/2018, THE POD THAT IS USED FOR STORAGE IN THE BACK OF OUR BUILDING WILL BE REMOVED.

A NEED TO CLEAN OUT AND ORGANIZE ALL OF OUR ITEMS STORED IN THE POD, GAMES ROOM, AND CLASS / STORAGE ROOM NEEDS TO BE DONE BY THOSE MEMBERS RESPONSIBLE FOR THEIR ITEMS BEFORE THE 12/1/2018 DEADLINE.

OFFICERS & TRUSTEES FOR 2018

Executive CommitteeTrustees

President - Emma Velasco	president@detroitscots.com
First Vice President - Gary Ralston	firstvp@detroitscots.com
Second Vice President - Stewart McGrath	secondvp@detroitscots.com
Recording Secretary - Jan MacDonald	jmacdonald@detroitscots.com
Membership Secretary - Rosemary Newton	membership@detroitscots.com
Treasurer - Cori Hall	societytreasurer@detroitscots.com
Cultural Activities Director - Micki McFarlane	socialchair@detroitscots.com
Communications Director - Shelby Rohr	flingeditor@detroitscots.com
Piper - Dave Martin	davemartin@standrewspipeband.com
Highland Games Chair - Cathy Hasse	highlandgameschair@detroitscots.com
Society Bard - Elliot MacFarlane	societybard@detroitscots.com

John Cherry (Chairman)
 Ron Cunningham (Co-Vice
 Chair) Jerry Beasley (Co-Vice
 Chair) Ann Campbell (Secretary)
 George Boyd
 Peg Dunlop
 Fred Fee
 Nancy Fromm
 Clifford Les

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Get your company in the Fling!

For \$20 you can place an ad in the Fling.

See last page in this Fling or
 Email the Fling Editor at

flingeditor@detroitscots.com
 for an advertisement form!



Located at the Kilgour Scottish Centre

2363 Rochester Road Troy, MI 48083

Phone: 248.526.1849 Cell:

248.528.1477

kilgour@detroitscots.com

Founded in the year 1849, St. Andrew's Society of Detroit is a 501(c)(3) non-profit organization and is the oldest benevolent organization in the State of Michigan. Our mission is to provide assistance to fellow Scots and to encourage the love of Scotland through its history, customs, music, literature, and national games.

We're on the Web!

www.detroitscots.com

www.thekilgour.com

www.highlandgames.com

The Highland Fling is produced by
Shelby Brown Rohr, Communications Director
flingeditor@detroitscots.com

October Birthdays

Fling Editor, Contacts

Oct 2018 (Eastern Time - New York)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	1	2	3	4	5	6
	Elizabeth Herrington Joanne Hoekstra	Shelby Rohr		Diane Breault Jesse Vos		Michael Pillitteri Thomas McDade
7	8	9	10	11	12	13
Blaine Lankford	James Paterson Scott McClive	Xavier Allen	Carole Seay Conrad Schwartz Thomas Sadler	Edgar Bicknell	Christine Doby	Ross Beckley
14	15	16	17	18	19	20
Peggy Chassar	Edward Baird Fred Fee Susan Richards	Evelyn Hood Kenneth McNeil	Charlotte Harvey	Bob Giles Elizabeth Frahm Kyle Kiley	Colleen Banks	Kenneth McIntyre Lee Freeland
21	22	23	24	25	26	27
	Angus Campbell Ann D'Arcy Cynthia Resh					Heidi McInnes
28	29	30	31	1	2	3
Janet MacDonald	Carol Woodard Lynne Behrens-	John Morrison Susan Remo	Kent Richards			



**St. Andrew's
Society of Detroit, Inc.**

Kilgour Scottish Centre • 2363 Rochester Road • Troy, MI 48083 • (248) 526-1849 • www.detroitscots.com • www.highlandgames.com • www.thekilgour.com

FLING ADVERTISEMENT FORM

Business Name: _____

Business Address: _____

Business Phone: _____

Business Website: _____

Information about the business (attach description or business card):

Which month(s): _____

\$20 Payment (business card ad) ☐ Check ☐ Cash ☐ Credit Card

\$30 Payment (1/4 page ad) ☐ Check ☐ Cash ☐ Credit Card

\$50 Payment (half page ad – only one per month): ☐ Check ☐ Cash ☐ Credit Card

Make Check out to the St. Andrew's Society of Detroit

Mail completed form and check to: St. Andrew's Society of Detroit, Attn Fling Editor, 2363 Rochester Road, Troy, MI 48083

FOR EDITOR USE ONLY

Month: ☐ January ☐ February ☐ March ☐ April ☐ May ☐ June ☐ September ☐ October

☐ November ☐ December

PAID \$_____

Our elections will take place at the December meeting. Please remember that the election of officers is a vital opportunity for each of us as members to take part in this Society that has existed for 169 years! Without the members' active participation in the Society, we will cease to exist. Please consider running for an office or becoming a Trustee. Volunteer to join a committee. Recruit new members, get your family members to join. There are just so many opportunities to contribute to the success of the St. Andrew's Society of Detroit!

SASD Election Positions - Executive Committee & Board of Trustees

President

The President is an elected position, and the term of office is one year. To be eligible to serve as President, a member must have been in good standing throughout each of the immediately preceding 36 months and be of Scottish descent. In addition, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

Duties of the President:

- Implement the policies and programs of the Society as established by the Bylaws, Constitution, and membership.
- Ensure that no activity of the Society conflicts with or jeopardizes its accreditation as a non-profit, charitable, and educational association.
- Preside at all general membership meetings of the Society, conducting the business of the Society in an orderly and efficient manner and maintaining order and decorum.
- Serve as a member of all committees or appoint a representative of the President to serve and report to the President from the Committee.
- Preside over all initiation ceremonies.
- Appoint all non-elected positions.
- Chair all Executive Committee meetings.
- Appoint the chairperson of the Highland Games.
- Serve on the Board of Trustees.
- Serve on the Building Committee or appoint a liaison.
- Co-sign all checks over \$1,000 for the Society.
- Serve as the liaison to other St. Andrew's Societies, notably Chicago and New York.
- Groom his/her successor.

First Vice-President

The First Vice-President is an elected position, and the term of office is one year. To be eligible to serve as First Vice-President, a member must be of Scottish descent, must be in good standing at the time of nomination, and must have attended at least six of the previous ten monthly general membership meetings.

Duties of the First Vice-President:

- In the absence or disability of the President perform the duties and exercise the powers of the President.
- Serve as President following the resignation, recall, or other vacation of the office by the President until the next regularly scheduled election.
- Assist the President in the conduct of all meetings and in the maintenance of good order and discipline.
- Chair the Membership Committee.
- Read the objectives of the Society at a minimum of two general membership meetings each year.
- Perform such other duties as may be assigned by the President.
- Groom his/her successor.

Objectives of the Membership Committee:

To engage and retain members while encouraging participation, as well as volunteering for Society-sponsored events. With the new initiates, we will be instituting a "Mentor Pro-gram." A mentor will be assigned to each new initiate. These mentors will be asked to contact their assigned initiate prior to each scheduled Society event for the first calendar year and encourage their attendance. The mentor will be asked to greet the new member at all mutually attended events and will be encouraged to sit in close proximity and/or intro-duce them to officers, trustees and other members. The membership chair will periodically monitor the mentors and will double up efforts of encouragement to "reluctant" new members. Our strength is in the numbers of happy, active members, and the Society's value comes from its impact on our community.

Second Vice-President

The Second Vice-President is an elected position, and the term of office is one year. To be eligible to serve as Second Vice-President, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

Duties of the Second Vice-President:

- Assist the President and First Vice-President in the conduct of all meetings and in the maintenance of good order and discipline.
- Preside, in the absence of the President and First Vice-President, over all meetings.
- Chair the Auditing Committee and utilize the Society's Financial Audit Program.
- Perform such other duties as may be assigned by the President.
- Manage the Flower Fund of the Society or assign a member to do so.
- Be responsible for sending appropriate remembrances to members of the Society and their families.
- Organize a "call list" to notify the membership of the death of another member.
- Serve as liaison to the Chaplain and/or assign another member to do so.
- Groom his/her successor.

Objectives of the Auditing Committee:

The Auditing Committee, chaired by the Second Vice-President, shall be responsible for a semi-annual review and a formal, annual, year-end audit of all financial operations of the Society. Members of the committee shall be the Second Vice-President, a member of the Board of Trustees, and one other member of the Society appointed by the President, none of whom shall be a member of the Finance Committee. The results of the semi-annual review shall be reported at a general membership meeting. The annual audit shall be completed no later than April 30th and reported at the May general membership meeting each year with a written copy of the report provided to the Secretary for retention with the minutes of that month's meeting.

Secretary

The Secretary is an elected position, and the term of office is one year. To be eligible to serve as Secretary, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

Duties of the Secretary:

- Prepare and maintain a sign-in record of those attending each Society meeting, including the Trustees, elected, and appointed officers.
- Prepare and maintain an accurate record of each general membership meeting of the Society, recording all motions and the votes of the membership thereon.
- Retain as a part of the record copy of those minutes all documents and other attachments that are pertinent.
- Receive all correspondence concerning the Society, forwarding it to the appropriate Society officer or committee.
- Prepare and cause to be distributed notices of all meetings of the Society.
- Conduct such secret ballots as may be required.
- Have custody of the Seal of the Society, using it on certificates of membership of the Society and such other correspondence and documents as deemed appropriate.
- Serve on the Membership Committee.
- Perform such other duties as may be assigned by the President.
- Groom his/her successor.

Membership Secretary

The Membership Secretary is an elected position, and the term of office is one year. To be eligible to serve as Membership Secretary, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

Duties of the Membership Secretary:

- Prepare and distribute to all members requests for payment of annual dues and such other special assessments as may be approved.
- Maintain the membership records of the Society, ensuring that application fees and dues are promptly collected and properly credited.
- Record and subsequently transmit in a timely and efficient manner to the Treasurer all monies received.
- Notify any member when in arrears in dues.
- Receive and act upon all requests for recognition as a life member or designation as a non-resident member.
- Serve on the Membership Committee.
- Prepare and maintain a mailing list and provide a copy of it to members and committees as required. This mailing list shall not be distributed outside the Society unless approved by the Executive Committee.
- Supervise the preparation and maintenance of an annual directory of all members of the Society, providing a copy to all members, and distributing updates as appropriate at general membership meetings. This directory shall not be distributed outside the Society unless approved by the Executive Committee.
- Perform such other duties as may be assigned by the President.
- Groom his/her successor.

Treasurer

The Treasurer is an elected position, and the term of office is one year. To be eligible to serve as Treasurer, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

Duties of the Treasurer:

- Have custody of all funds and investments of the Society and shall keep full and accurate accounts of receipts and disbursements in a manner approved by the Auditing Committee. Receive and deposit all funds in a timely manner in such depositories as are duly authorized.
- Retain on hand in the operating accounts of the Society sufficient funds to meet the operating expenses of the Society.
- Pay all bills in a timely manner. Checks of \$1,000 or more must be co-signed by the President or Chairperson of the Board of Trustees, as appropriate.
- Provide a written report of all financial transactions of the Society at each general membership, Executive Committee, and Board of Trustees meetings, providing a copy of this report to the Secretaries of the Executive Committee and Board of Trustees for retention with each month's minutes.
- Secure, maintain, and provide for use as necessary the tax identification number of the Society, ensuring that all uses of this identification number are legitimate and proper.
- Chair the Finance Committee.
- Perform such other duties as may be assigned by the President.
- Coordinate efforts with the Games Treasurer.
- Provide information to the Audit Committee in a timely manner.
- Provide information to and file all forms with the IRS in a timely manner.
- Serve on the Board of Trustees.
- Groom his/her successor.

Objectives of the Finance Committee:

The Finance Committee, chaired by the Society Treasurer and comprised of a member of the Board of Trustees selected by the Board of Trustees' Chairperson, a member of the Executive Committee selected by the President, and the Annual Games Committee Chairperson. This committee shall meet in October to prepare a consolidated budget that reflects the goals and policies of the Society. The committee shall submit its consolidated budget for approval at a November joint meeting of the Board of Trustees and Executive Committee. The consolidated budget shall be submitted for adoption by the membership at the December general membership meeting. The committee shall meet quarterly to monitor income, expenditures, and program activities against budget.

Volunteers: Two to three

Communications Director

The Communications Director is an elected office, and the term of office is one year. To be eligible to serve as Communications Director, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

Duties of the Communications Director:

- Be Editor of the Society newsletter and be responsible for preparation and distribution of the Society newsletter.
- Be in charge of all media placement, including print, banners, flyers, and/or promotional pieces as deemed necessary by the Executive Committee and the Trustees regarding all Kilgour Centre media.
- Prepare and distribute e-blasts to members when directed by the Executive Committee and the Trustees.
- Maintain and update the Society Web sites.
- Groom his/her successor.

Objectives of the Communication Committee:

The Communication Committee will be the “go-to” committee for all levels of communication in and out of the Society. Internally, they will manage the database of members and keep up-to-date records of all addresses and email addresses to facilitate the distribution of newsletters, e-blasts of important events, illnesses, losses, etc. Further, they will manage the Society calendar and be the clearing house between internal and external events. Externally, they will coordinate all media, and all committees will develop a media budget and will work on developing the appropriate venue for advertising. The Communication Committee will manage, but not necessarily be limited to, the following:

- Building banners
- Flyers
- Press releases
- Newspaper ads
- Articles and interviews
- Radio, spots, PSAs
- Television spots, PSAs
- E-blasts
- Social media, including web pages, Facebook, etc.
- Personal correspondence
- Hall and Society marketing packages
- Selling ads in the Fling, programs, etc. in coordination with the Benevolence Committee

Volunteers: Six to eight

Cultural Activities Director

The Cultural Activities Director is an elected position, and the term of office is one year. To be eligible to serve as Cultural Activities Director, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

Duties of the Cultural Activities Director:

- Be responsible for the selection of the facilities, the programs, the arrangements, and the refreshments as are deemed appropriate for initiations, installations, the Robert Burns Dinner, the Tartan Day Ceilidh, the St. Andrew's Dinner, and other meetings of the Society.
- Serve as Chairperson of the Cultural Activities Committee.
- Groom his/her successor.

Objectives of the Cultural Activities Committee:

The Cultural Activities Committee has reached a level of new importance, since we now have over 48 regularly scheduled events, approaching one a week for the calendar year. The social chair will find a "host," "hostess," "co-hosts" or "couple host" for each scheduled event. A "host" can host more than one event and will be encouraged to be a "host" for a "series event," such as the Dinners Out, Kilgour Happy Hours, Wine/Scotch Tasting, etc. The "hosts" will coordinate the event with the social chair and will be responsible for a budget, planning, set up, meet and greet, breakdown, etc. Further, each "host" will be encouraged to find volunteers to "co-host" events and actually recruit volunteers from membership as needed.

Volunteers: Approximately 15

Piper

The Piper is an elected position, and the term of office is one year. To be eligible to serve as Piper, a member must be in good standing at the time of nomination and must have attended at least six of the previous ten monthly general membership meetings.

Duties of the Piper:

- Be responsible for meeting or making arrangements for the ceremonial piping requirements of the Society.
- Pipe at all meetings and at other affairs of the Society as may be requested.
- Serve on the Scottish Arts Committee.
- Be the liaison between the Society and the St. Andrew's Pipe Band.
- Perform such other duties as may be assigned by the President.
- Groom his/her successor.

Trustees

The Board of Trustees shall be the corporate officers of the Society and shall consist of nine members, three elected each year for a three-year term each. The Board shall, by the December general membership meeting each year, elect from among its members a Chairperson, a Vice-Chairperson, and a Secretary. The Chairperson and Vice-Chairperson shall be of Scottish descent.

To be eligible to serve as a Trustee, a member must have been in good standing throughout each of the immediately preceding 36 months.

The Society shall provide each Trustee with an appropriate badge of office, which shall remain the property of the Society.

Duties of the Trustees:

- Hold title to the name, property, and resources of the Society and shall manage its corporate activities. The Board shall also ensure that the Society is appropriately incorporated with the State of Michigan and recognized by federal officials as a non-profit, charitable, and educational association, and maintain all appropriate documentation thereof.
- Participate in the development and approval of the Society's budget in accordance with Article V of these Bylaws.
- Represent the Society in all legal proceedings.
- Develop a general description for each position of employment, establish lines of supervision and authority, and determine the appropriate compensation (salary and benefits) to be provided to each employee.
- Approve the employment of individuals by the Society on either a full- or part-time basis. Members of the Society are eligible for employment and, when equally qualified with other applicants, shall be given preference for such employment.
- Approve all grants and other aid provided by the Society. Temporary assistance, as distinguished from benevolence, may also be extended to members of the Society.
- Develop a means by which gifts and bequests can be received and endowment funds established through which these funds can be invested and maintained for the good of the Society and from the interest on which the charitable and educational purposes of the Society can be drawn.
- Maintain a Scholarship Fund, used to provide assistance to full-time students of Scottish birth or lineage.
- Make regular reports on the decisions and activity of the Board at general membership meetings.
- Submit a written report, including a financial statement, at the Annual General Meeting.
- The Chairperson shall be the presiding officer of the Board of Trustees and shall be of Scottish descent.
- The Vice-Chairperson shall, in the absence of the Chairperson, be the presiding officer of the Board of Trustees. Should the Chairperson resign, be recalled, or otherwise vacate the office, the Vice-Chairperson shall succeed to that office until such time as an election can be held. The Vice-Chairperson shall also chair the House Committee.
- The Secretary shall:
 - Prepare and maintain an accurate record of each meeting of the Board of Trustees, recording all motions and the vote thereon.
 - Retain as part of the record copy of those minutes all documents and other materials that are pertinent.
 - Be responsible for all correspondence concerning gifts and bequests to the Society.
- File the annual "Michigan Annual Report – Non-Profit Corporation" and all other reports as required by law.